

Name: _____ Date: _____

2018 HIPAA Week Word Scramble

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| 1. Brian Kloss is THP's _____ Officer, located in the Wheeling office. | A. violation |
| 2. PHI use for personal gain or member harm can lead to civil fines and _____ for individuals responsible. | B. Privacy |
| 3. For breaches affecting more than 500 members, the _____ must be notified in addition to notifying the members. | C. share |
| 4. Passwords should never be left in plain _____. | D. jail |
| 5. Never _____ member health information with other employees unless it is part of your job. | E. breach |
| 6. Always remember to _____, or lock your computer when leaving your workstation. | F. logoff |
| 7. Names, social security numbers, and email addresses are all considered forms of _____. | G. faxing |
| 8. Documents containing PHI must always be disposed of when no longer in use, by placing in an approved, lockable _____ bin. | H. encryption |
| 9. Disclosing member medical information inappropriately to coworkers, relatives or friends is an example of a privacy _____. | I. PHI |
| 10. When unsecured or unencrypted PHI is out of your control, this is considered a _____. | J. media |
| 11. Always double check the phone number prior to _____ any member PHI out of THP facilities, and confirm receipt of the information being sent. | K. sight |
| 12. The only federally recognized method of securing electronic PHI (ePHI) is through _____. | L. shred |