

# Billing 30 Day Activity

1. Express Desk request to extend a current contract and requires approvals
  2. Express Desk request to make changes to current SA
  3. Request to turn quit account back on
  4. Request to add comments to invoice
  5. Request to change owner on account
  6. Request to update customer location information
  7. Request to change purchase order information
  8. Request to create additional invoice on account
  9. AUCA Tax Support group request
  10. Request to remove Allied lines from account
  11. Request to update contracted item on account
- A. Account Name Change
  - B. Quit Lines Request
  - C. Account Deviation
  - D. Message Lines
  - E. Address Changes
  - F. Account Reactivation
  - G. Account Renewals
  - H. Special Billing Request
  - I. Tax Exemptions
  - J. P.O. Updates
  - K. Item Code Correction