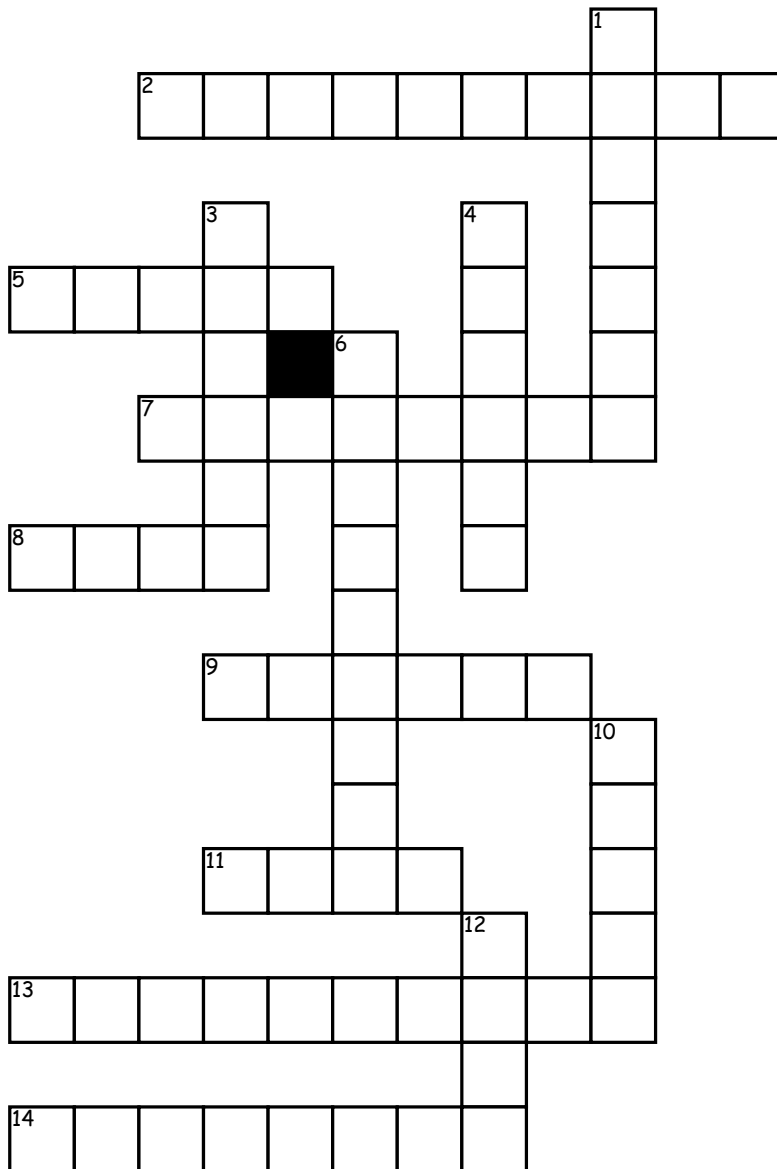


# Business/Information Technology



## Across

2. On the technique checklist, these include wise use of time and following classroom rules.

5. Mrs. Forman's first name is \_\_\_\_\_.

7. These parts of your body should be slanted at the same angle as the keyboard frame.

8. These parts of your body should be focused on the source copy or on the monitor when appropriate.

9. This part of your body should be low when using correct technique, but not so low that your palms are resting on the keys or countertop.

11. These should be flat on the floor when using correct technique.

13. Fishers Junior High is located at 13257 \_\_\_\_\_ Road.

14. You will rarely be assigned \_\_\_\_\_ in B/IT; one of the many reasons that Mrs. Forman is undoubtedly your favorite teacher!

## Down

1. These parts of your body should be curved and upright, resting on the home row.

3. These parts of your body should be relaxed at your sides.

4. Our principal's name is Mrs. \_\_\_\_\_.

6. Over half of your 1st Qtr midterm grade in B/IT will be based upon \_\_\_\_\_.

10. Much of our curriculum will be \_\_\_\_\_ - based, or accessed via the internet.

12. This part of your body should be straight and at a right angle to the floor when using correct technique.