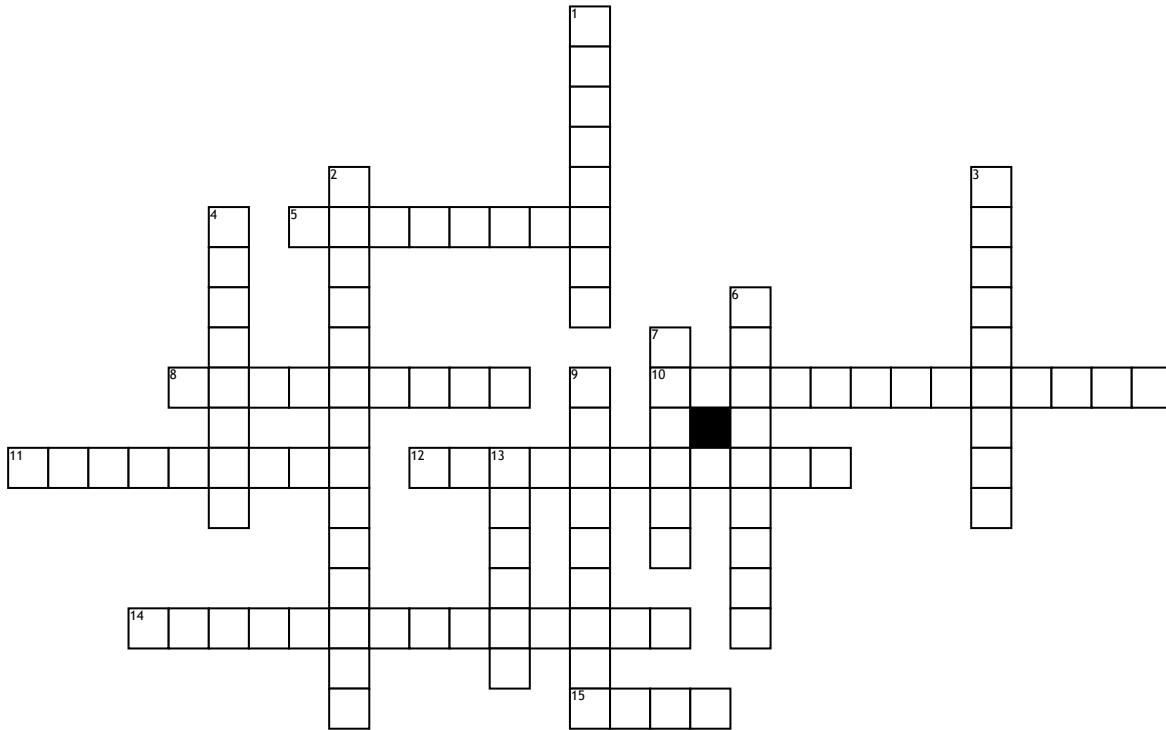


Career Readiness Skills



Across

5. the total amount of an employee's earnings before deductions are taken out
 8. an action or series of actions determined by an employer for a specific process
 10. the tool employers use to find out basic information about job applicants
 11. a person who will give a favorable report of a job applicant to the employer
 12. being on time for work

14. treating someone unfairly because of his or her race, religion, or sex

15. payment for work, usually figured by the hour

Down

1. the person who hires someone to do a job
 2. extras provided by employers (other than wages)
 3. amount of money taken from an employee's gross pay for taxes, insurance, Social Security, and other benefits

4. a person who works with you

6. a person applying for a job

7. fixed amount of money earned

9. a formal meeting between an employer and job applicant about a job opening

13. the amount of a paycheck after the deductions are taken out