

Name: _____

Chapter 2F-Professional Image

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| 1. The impression you project through both your outward appearance and your conduct in the workplace | A. Hygiene Habits |
| 2. How a person dresses and takes care of his or her hair, skin, and nails best reflects one's | B. Professional Image |
| 3. The daily maintenance of cleanliness and healthfulness through certain daily practices is known as | C. Visualize |
| 4. The attitude you project | D. Broken nail |
| 5. 1. Toothbrush/paste 2. Mouthwash 3. Sanitize wipes 4. Floss 5. Deodorant | E. Hygiene Pack |
| 6. When shopping for work clothes, imagine how you would look in them while performing services | F. former employers |
| 7. Is the hallmark of professionalism. On-the-job behavior is part of your professional image | G. Behavior |
| 8. 1. Wash hands 2. Use deodorant 3. Brush, floss, mouthwash 4. Do self-checks for smell and look | H. personal hygiene |
| 9. A powerful portfolio will include letters of reference from_____. | I. Personal Grooming Habits |
| 10. _____may happen occasionally but should not be a regular occurrence. | J. Politeness |