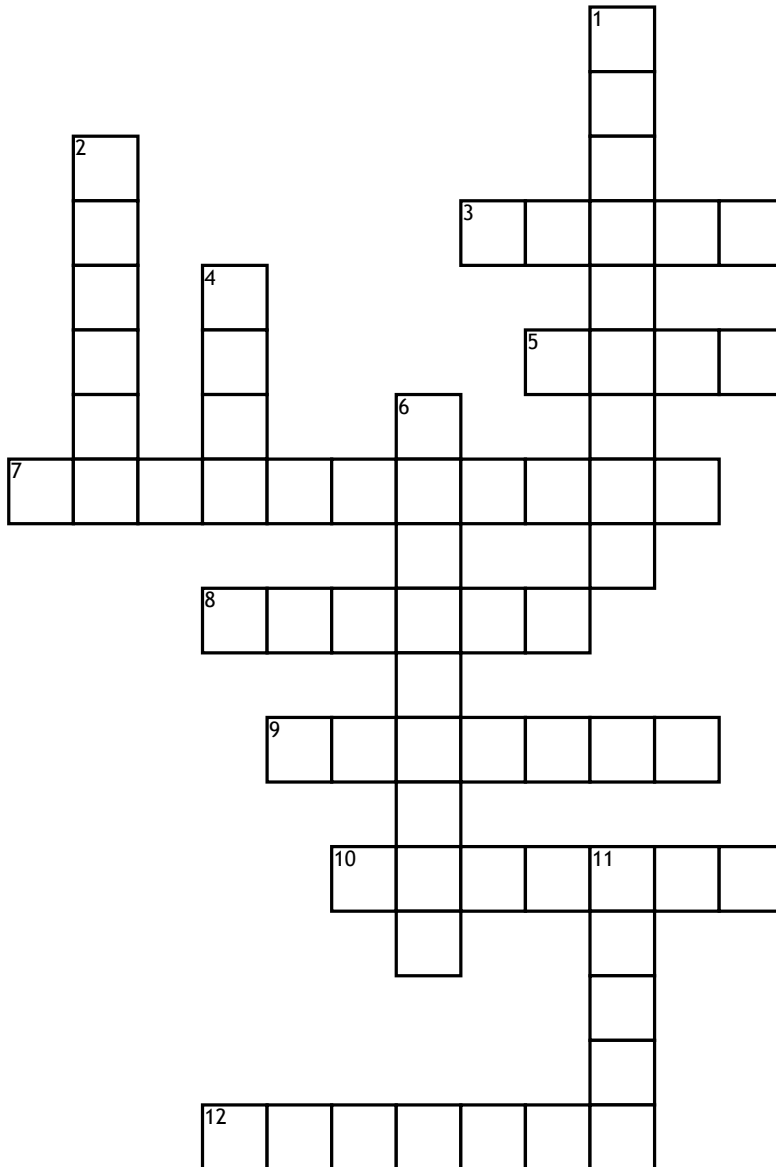


Chapter 8 Vocabulary



Across

3. To restore a picture or other formatted object to its default settings
5. The process of trimming the horizontal or vertical edges of a picture to get rid of unwanted areas
7. The relationship of width to height in a picture or shape.
8. Nonprinting vertical and horizontal lines that help you align graphics and other objects on a slide

9. A collection of media files available to insert in Microsoft Office documents that can include illustrations, photographs, video, or audio content
10. A word or phrase that describes a subject or category on which you can search
12. A feature that enables a user to select color wash to place over an image or set at a grayscale

Down

1. To force a drawing object into a particular shape or alignment
2. Horizontal lines in which info and text can be typed
4. The subtle tint of an image's color
6. A tool that provides a grid of vertical and horizontal lines that help you align graphics and other objects on a slide
11. The way in which objects stack up on a slide as a user creates them