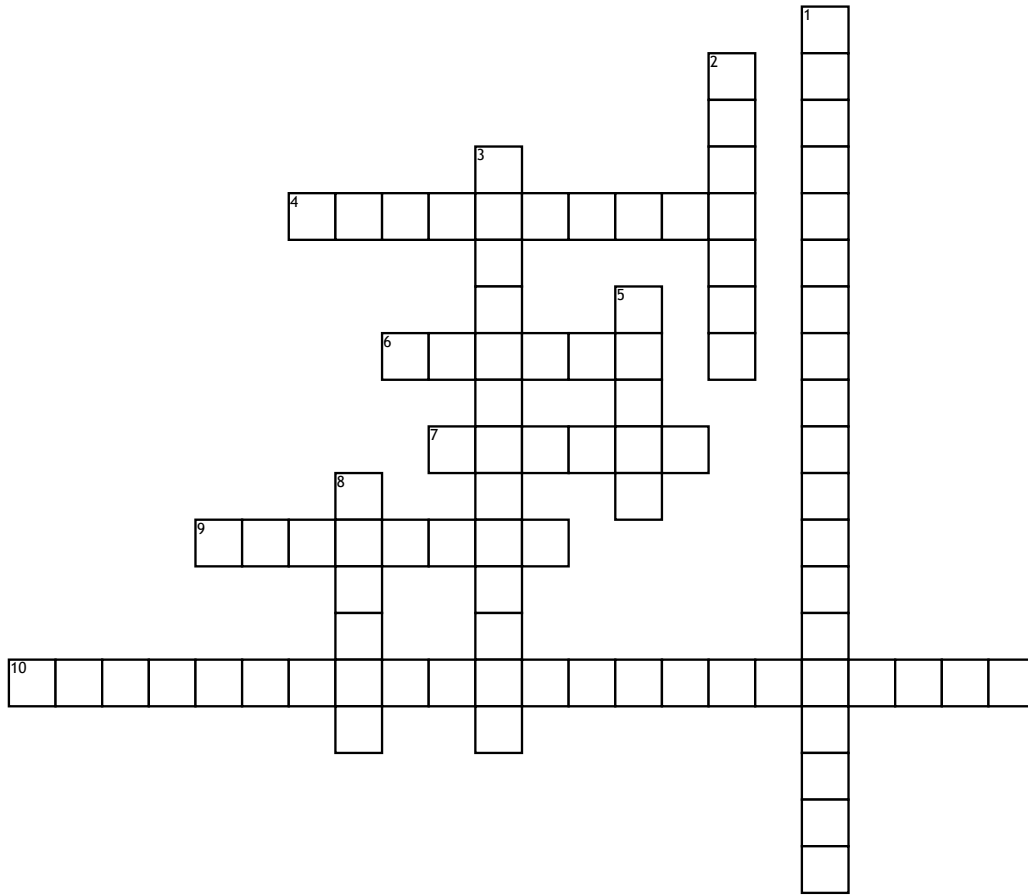


Communication Lesson 1



Across

4. Use good eye contact. Your gaze shows that you're listening and not distracted.
6. Face squarely; by doing this it shows you are involved.
7. Primarily associated with two dimensional images, it includes: alphanumeric, art, signs, and electronic resources.
9. This communication is based on informal relations (like friendship, membership of the same club, the same place of birth, etc.)
10. Includes gestures, facial expressions, and body positions (known collectively as "body language"), as well as unspoken understandings and presuppositions

Word Bank

Informal
communication
Relax
Verbal Communication

Non-verbal communication
Written
Eye Contact

Square
Visual
Formal

Down

1. Encompasses both how you deliver messages and how you receive them. Communication is a soft skill
2. Refers to the process of conveying a message through the written symbols. In other words, any message exchanged between two or more persons that make use of written words
3. Is the use of messages to generate meaning, both within and across a myriad of cultures, contexts, channels, and media
5. It's important to stay calm and avoid fidgeting when a person is talking to show you are focused.
8. The flow of communication is controlled and is a deliberate effort.