

Name: _____ Date: _____ Period: _____

Digital Information

I X D I V A N Q T T J T A E P E R T C C E J G M
W D E E P C M K M R W Q G D O H L W A E D M V C
G I S R E T C A R A H C G N I T N I R P N O N A
U G N B M G T Q O O V N L H Y D T X M J M E E G
H I A L X X Y I N S E R T I O N P O I N T J O X
M T W O W R P Q G B E O W T Q B W E I V E R P F
E A A C Q Z M K H H C C O J U J X D B T J N Y Q
E L K K Z I H M F Z O K R E I A H U I L G O A E
T B B S T I G T J C M P D S C S N L U I L I W K
A O A T O B N G Y K M B W F K Y F H N O O T I U
L X C Y A E K W O I A L R N A R T A D H P A S T
P L K L W A M B P O N W A O C Y M C O C E U A I
M A S E A M M V U K D H P J C O P E R P N T E Q
E U T A B S J S X U A L Y V E H Y B D W P C V H
T N A W H I T E S P A C E A S Q X P F G U N A W
N C G H H B Q I Z R C B R R S L O S G Y N U S U
X H E M R L R P T I C H N A T N B V V W C P Y S
H E V J N F K O R T C A O B O V G S A J T D S Y
F R I P S E Y K E N Y M B V O F O W B U U E O M
T X E V A S N L W E Y E B V L I L S V N A X L S
N M W A Z S B B K G F T I O B W A W C E T I O M
I H K S T B V G F Z H G R H A O I H G M I M N E
R W F Y B C D O M I S P U O R G D R L Q O G U P
P R S E T T I N G Y S T U K X U O V D H N J N F

non printing characters
open punctuation
block style
setting
ribbon
undor
menu

quick access toolbar
insertion point
dialog box
save as
repeat
print

digital box launcher
backstage view
word wrap
preview
i beam
tabs

mixed punctuation
white space
template
command
groups
save