$\qquad$ Date: $\qquad$ Period: $\qquad$

## Digital Information

$\begin{array}{llllllllllllllllllllllll}H & S & C & M & G & B & D & Z & G & Z & S & F & W & N & M & N & O & H & J & G & B & P & M & L\end{array}$












 V I X B S A A E I I W G Y I L B B F W S J T O N



 $\begin{array}{llllllllllllllllllllllll}M & N & C & F & B & A & Y & U & K & L & I & N & H & B & I & T & R & Y & B & S & O & R\end{array}$





| nonprinting characters | Digital box launcher |
| :--- | :--- |
| open punctuation | insertion point |
| Block style | Dialog Box |
| settings | command |
| I- beam | ribbon |
| print | undo |

menu

| quick acess toolbar | mixed punct |
| :--- | :--- |
| Backstage View | white space |
| word wrap | template |
| save as | preview |
| repeat | groups |
| tabs | save |

