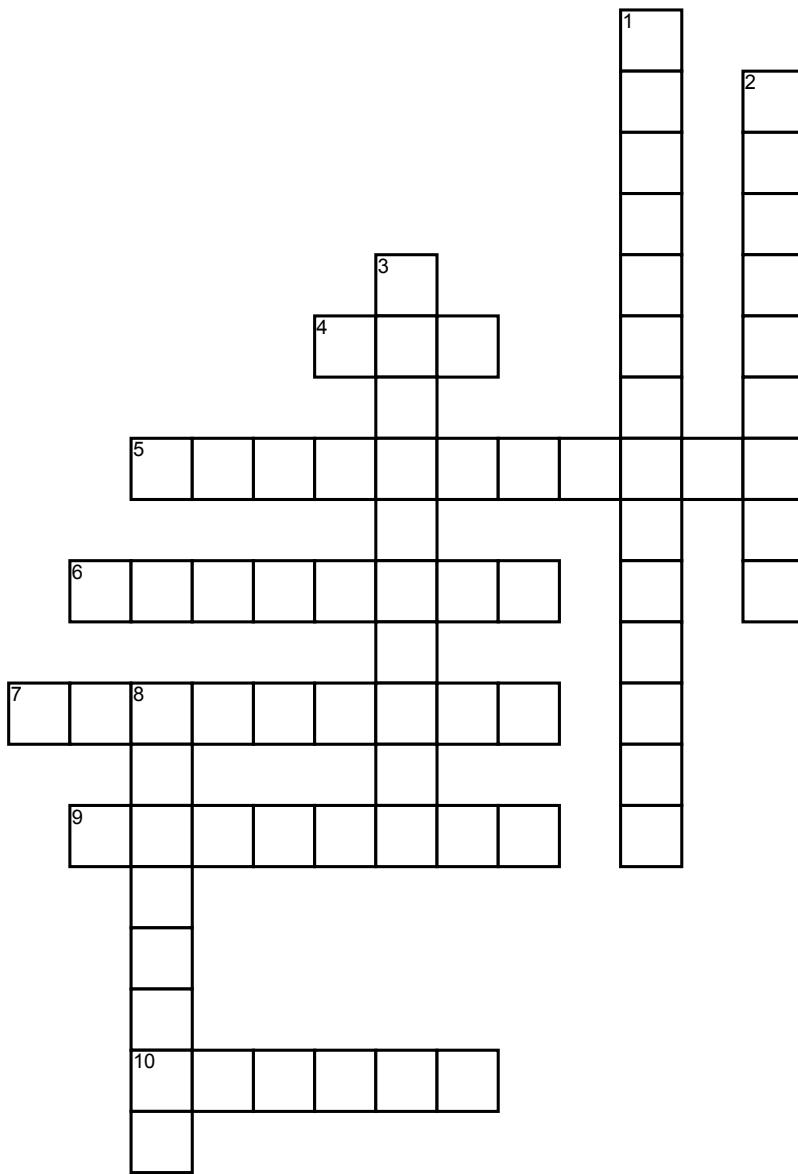


Employment Vocab Terms and Skills



Across

4. a paid position of employment : "I have to have a _____ in order to make money"
5. the tool employers use to find out basic information about someone who is wanting a job : "when you go to a business that you want to work at, you fill out an _____"
6. a piece of paper used to record employee's starting and quitting times for work : "don't forget to turn in your _____ or you won't get paid"
7. a meeting between an employer and a job applicant about a job opening : "after applying for a job, the employer might call you back to set up an _____"
9. the ability to remain calm in difficult situations : "when you work with little kids, you have to have _____"

10. a short, written description of an applicant's personal data, education, and experience related to a job : "when applying for a job they always ask to see your _____"

Down

1. the state of being accountable for something, it is your duty : "taking care of your car is your _____"
2. a person who will give a favorable report of a job applicant to the employer : "you usually need 3 of these on your resume"
3. the reason one has for acting in a certain way, drives us to get what we want : "I have _____ to go to work so I can make money"
8. a group of people working together effectively to accomplish a goal : "it is good to use _____ when working on a group project"