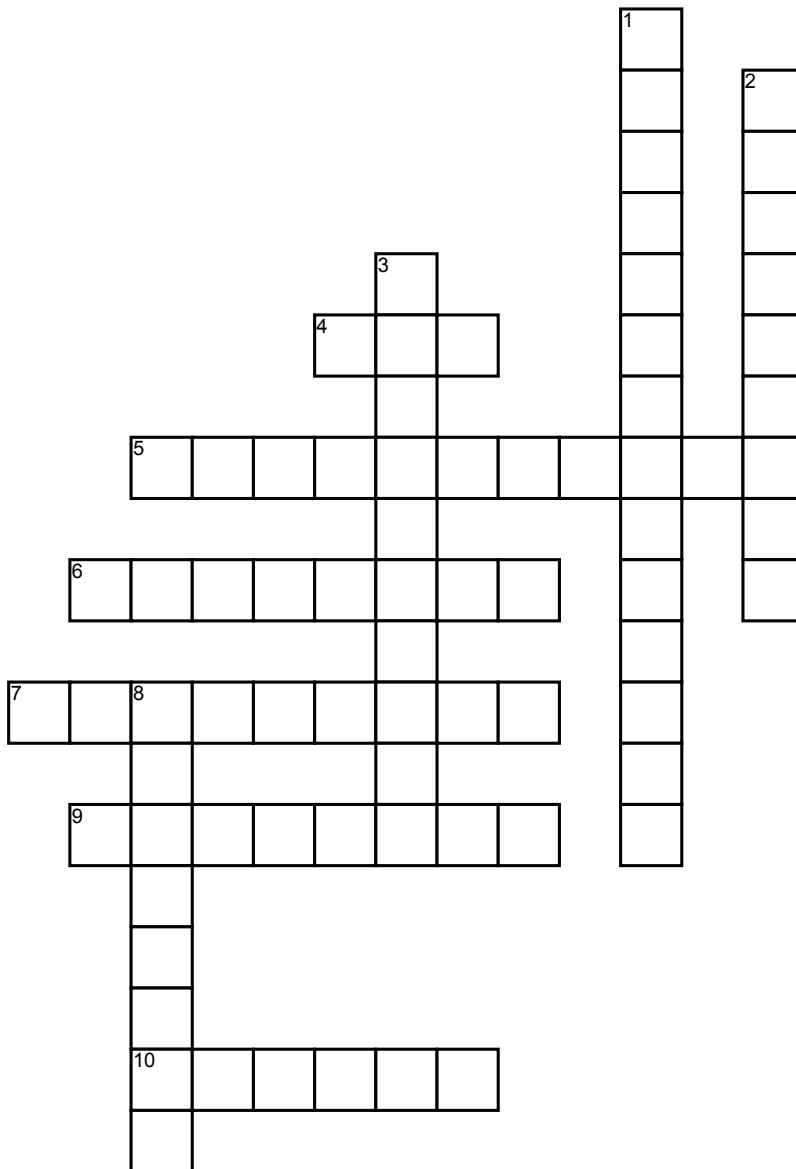


Name: \_\_\_\_\_

Date: \_\_\_\_\_

# Employment Vocab Terms and Skills



## Across

4. a paid position of employment : " I have to have a \_\_\_\_\_ in order to make money"

5. the tool employers use to find out basic information about someone who is wanting a job : "when you go to a business that you want to work at, you fill out an \_\_\_\_\_"

6. a piece of paper used to record employee's starting and quitting times for work : "don't forget to turn in your \_\_\_\_\_ or you won't get paid"

7. a meeting between an employer and a job applicant about a job opening : "after applying for a job, the employer might call you back to set up an \_\_\_\_\_"

9. the ability to remain calm in difficult situations : " when you work with little kids, you have to have \_\_\_\_\_"

10. a short, written description of an applicant's personal data, education, and experience related to a job : "when applying for a job they always ask to see your \_\_\_\_\_"

## Down

1. the state of being accountable for something, it is your duty : "taking care of your car is your \_\_\_\_\_"

2. a person who will give a favorable report of a job applicant to the employer : "you usually need 3 of these on your resume"

3. the reason one has for acting in a certain way, drives us to get what we want : " I have \_\_\_\_\_ to go to work so I can make money"

8. a group of people working together effectively to accomplish a goal : "it is good to use \_\_\_\_\_ when working on a group project"