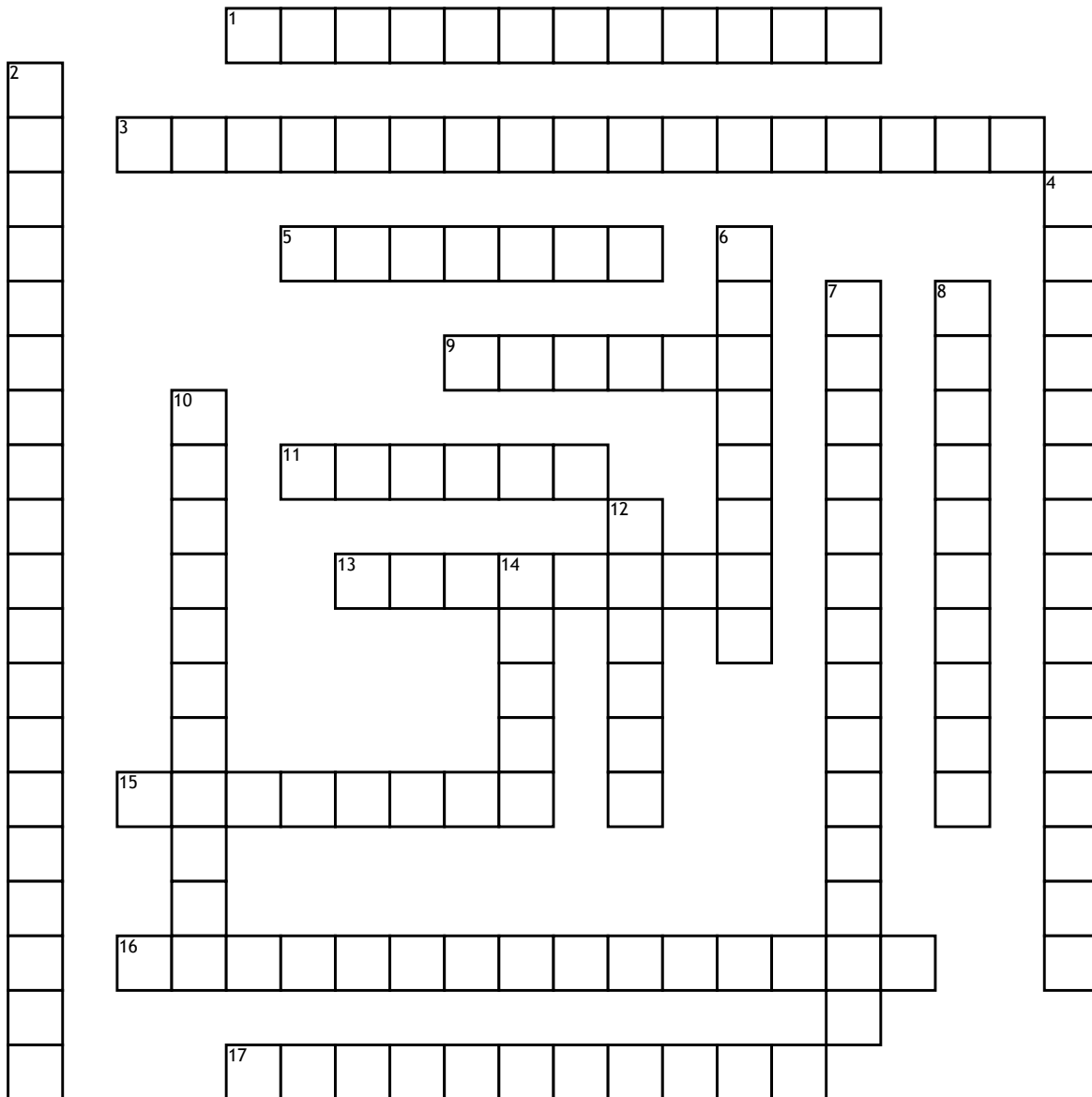


Excel Module 6 Terms



Across

1. The area excel copies the data to in another part of the worksheet
3. The column location of the return value in the table array
5. Arranging records in a specific sequence
9. Calculates the number of entries in a table field
11. The individual data items that make up a record

13. The field or fields you select to sort

15. Calculates the average of numbers in a table field
16. Data sorted from highest to lowest or Z to A
17. The location of data you wish to look for

Down

2. Uses a table or named column instead of the usual letter and number cell references

4. A column in a table that contains a formula or function

6. Can also be called a table
7. Data sorted from lowest to highest or A to Z
8. A table of information in which data is looked up
10. Also called a table array
12. The data related to each person or item in a table
14. An organized collection of data