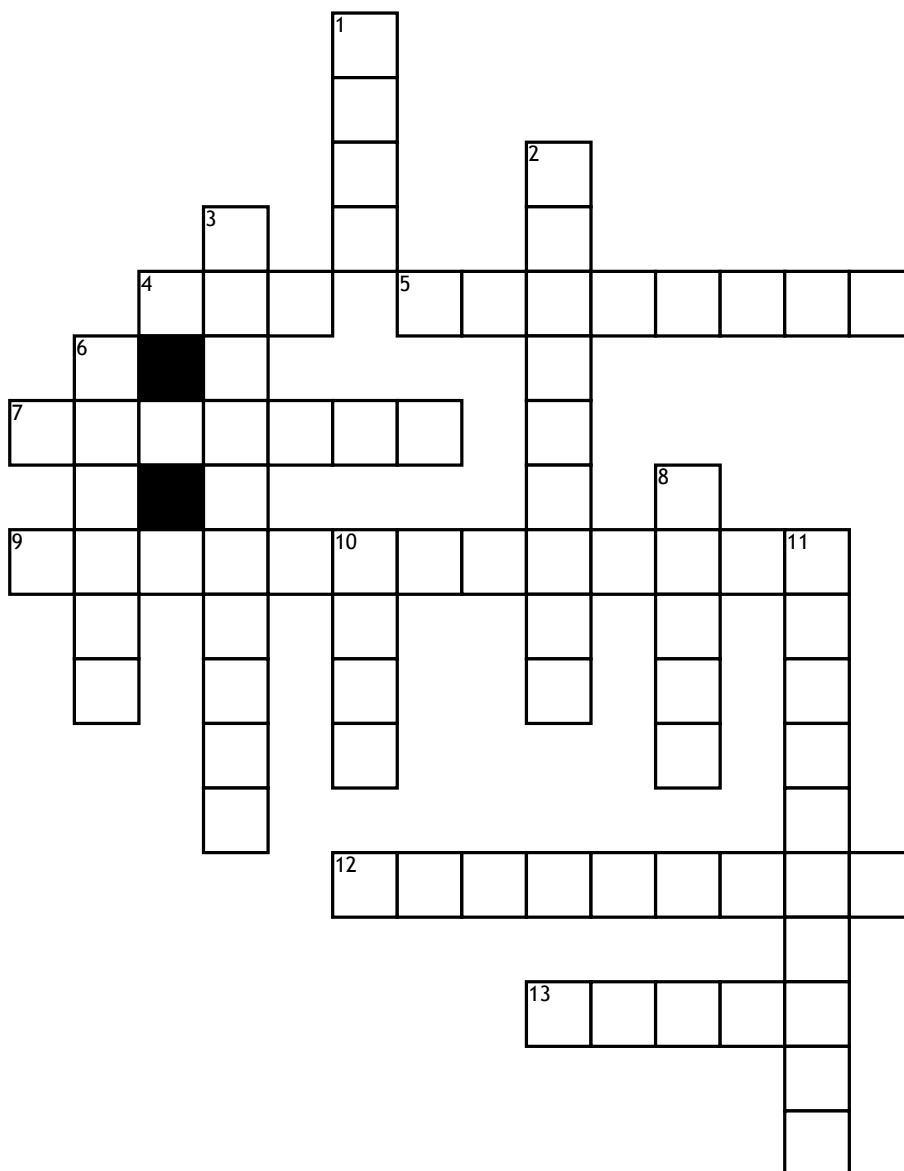


Excel Vocabulary



Across

4. Horizontal placement of cells in a table or worksheet.
 5. An Excel file.
 7. An equation that calculates a new value from values currently in a worksheet.
 9. To make a copy of data and then place that copy at a different location in the worksheet or into a completely different document.

12. The cells and ranges designated for printing.

13. Numeric data that can be used in calculations.

Down

1. Information stored in a worksheet. Categorized as either label, value, or date/time.
 2. Sheets in an Excel workbook.

3. Toolbar at the top of a Microsoft Excel spreadsheet window that you can use to enter a formula in cells or charts.

6. Vertical part of the worksheet grid.

8. Selection of two or more cells.

10. The intersection of a row and column.

11. The cell displayed with a bold border. Also called the selected cell.