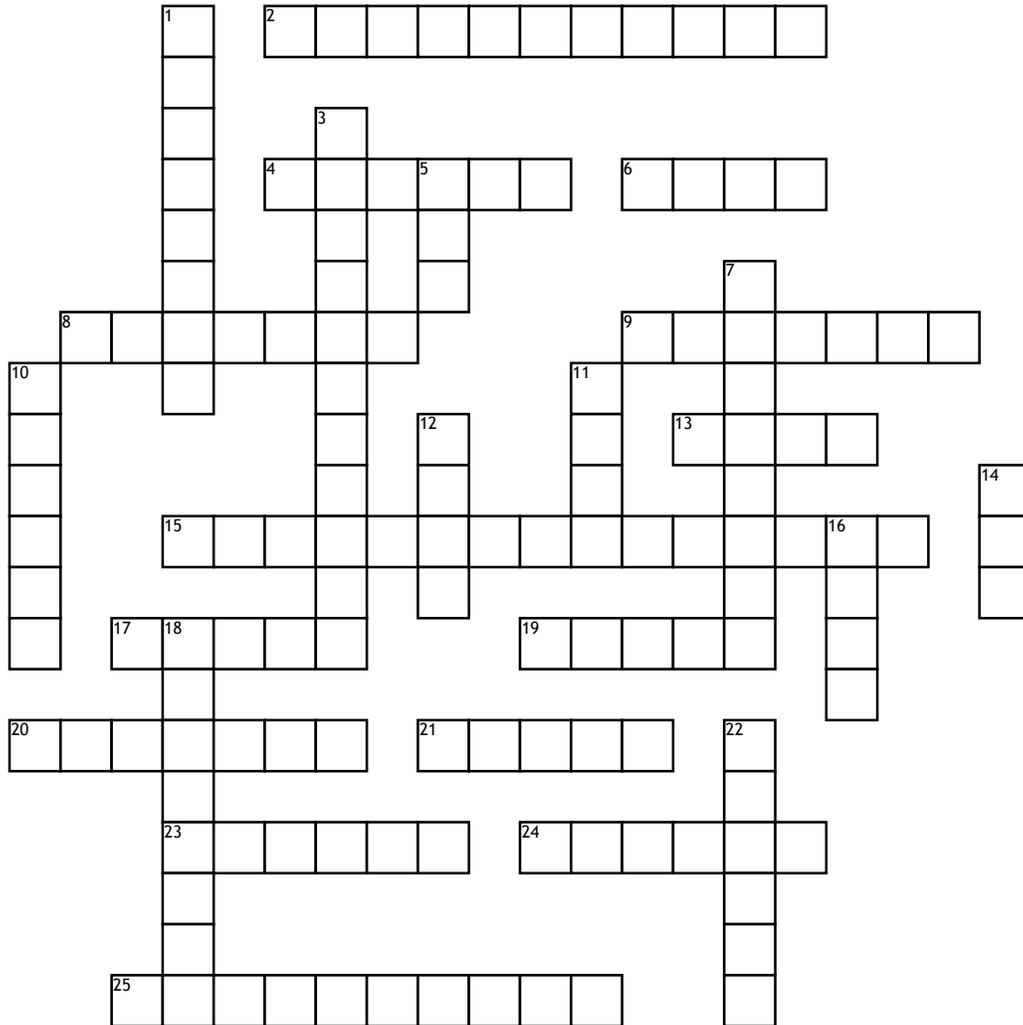


File Management



Across

2. how to open a file
 4. common search engine
 6. cutting and pasting a file is a way to ___ it
 8. how to bring a file back from the recycle bin
 9. similar to siri
 13. most popular lossy image compression format
 15. mp3 and mp4 are common examples of this
 17. to upload files to onedrive you must ___

19. what makes it easier to recognize files
 20. first item you click to save a file
 21. online data storage
 23. a way to edit the title of a file
 24. example of a common audio file app
 25. where folders you delete go

Down

1. what to do when a file is too big
 3. what saves storage space for files
 5. moving picture compression format
 7. what the G in gif stands for
 10. you must be ___ to view data in your cloud

11. item that contains info such as text
 12. signing up for a microsoft account is ___
 14. most popular lossless image compression format
 16. what info you can use to search for a file
 18. a free online cloud storage
 22. google ___ is an easy access to spreadsheet templates

Word Bank

itunes
 file tab
 jpeg
 gif
 restore

online
 log in
 double click
 icons
 compression

sheets
 cloud
 graphics
 png
 recycle bin

move
 file
 one drive
 compress
 google

cortana
 rename
 name
 free
 audio extensions