

Name: _____ Date: _____ Period: _____

Grecia Raudales

H W M S S A V E S A T B L O C K S T Y L E N D V
L R N O N P R I N T I N G C H A R A C T E R S S
G Q N S W V J E K H S H Y N O Q Z K Q Q F F X S
M E O C T D K F S G Z D N O Z U O F A M H C E C
F S I B P O Q D C C E E O B T I A Z K Q Y Q T S
T A T X W L E Q M R U Q L B O C S P U O R G Y Q
N V A X C D W Q H A E O K I W K X I R O D N U W
I E U T S E M C R M B N O R S A D Z D G Q Y Z E
O A T T E M P L A T E O V N M C A Y G G J V A I
P S C V K J F Y G Z T I W G P C V M N L P V A V
N W N V L N D W J E C T H U R E C A I S N W J E
O W U L I Y I K V L Z A I R E S T E T M S K H G
I T P X A B G F Q Z X U T P V S N B T L K A X A
T C N O V O I D H H B T E U I T I I E X L E G T
R O E B G J T T I K G C S V E O R K S V U W Q S
E M P G M C A J F Y Z N P I W O P D W X B Z R K
S M O O E P L L S H Y U A P Y L F J Z J C H K C
N A W L N O B A T U A P C W M B J T G Q I S J A
I N U A U X O J A L H D E W P A V X G V Y X O B
R D S I D N X V E A Z E O W S R T T Z X U T N O
D Z C D C V O G P L Q X R J A J B A A B E N Z R
Q M Z C F R L U E C Q I Q Y P F K B N Y J Y F L
Q H P C L A Y H R V S M D H P F T S N J S E Q V
L X X P Y L M N F I Q R F M S I P A R W D R O W

non printing characters
insertion point
block style
setting
ribbon
undor
menu

quick access toolbar
backstage view
dialog box
save as
repeat
print

mixed punctuation
white space
word wrap
preview
i beam
tabs

open punctuation
digital box
template
command
groups
save