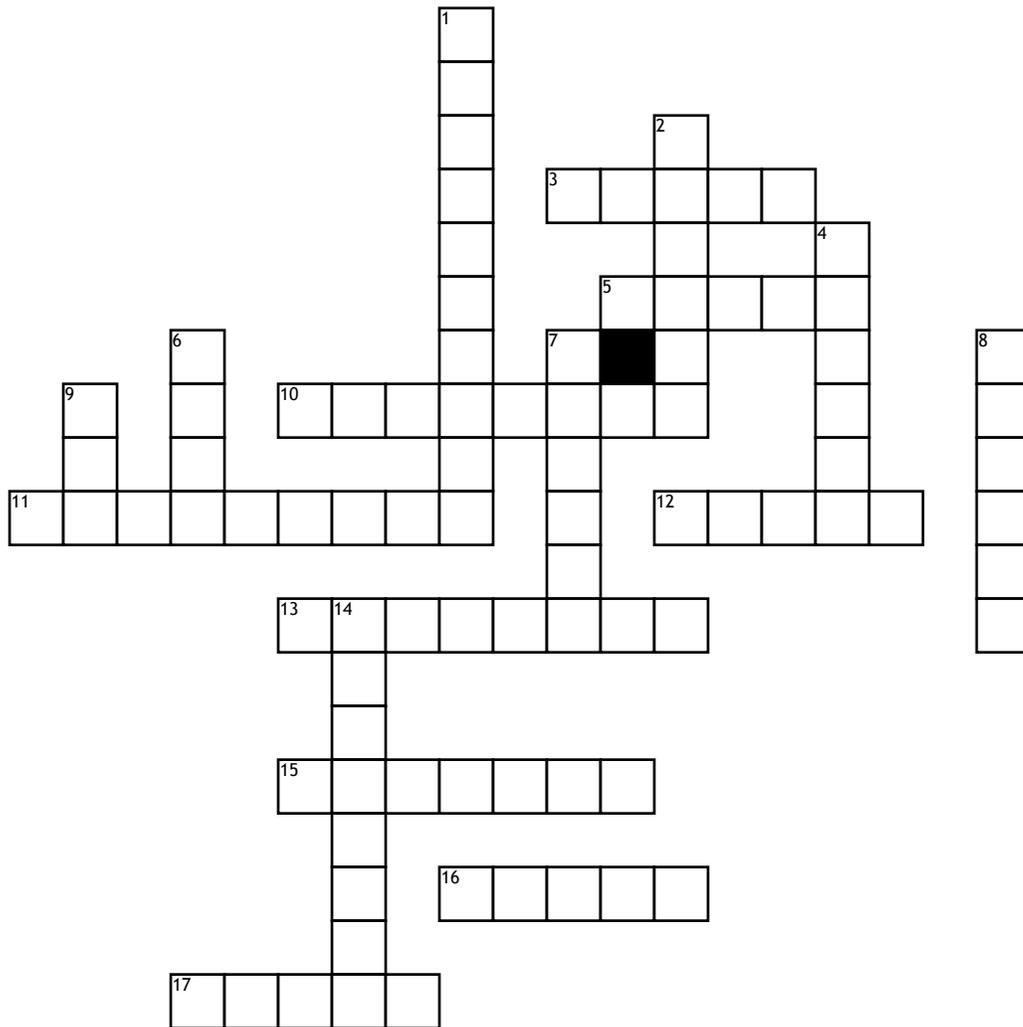


Name: _____

HIPAA WEEK 2018



Across

- 3. Never _____ member health information with other employees unless it is a part of your job.
- 5. A person under the age of 18 is considered a _____.
- 10. All employees who handle PHI must receive _____.
- 11. Disclosing member medical information to coworkers is an example of a privacy _____.
- 12. Passwords should never be left in plain _____.
- 13. Documents containing PHI must always be _____ of when no longer in use, by placing in an approved, lockable shred bin.
- 15. Brian Kloss is THP's _____ Officer, and works out of THP's Wheeling office.

- 16. If there has been a breach of PHI of more than 500 THP members, the _____ must be notified in addition to the affected members.
- 17. When there has been a breach of member information, THP has how many calendar days to notify each member affected.

Down

- 1. The only federally recognized method of securing electronic PHI (ePHI) is _____.
- 2. Always double check the phone number prior to _____ any member PHI out of THP facilities, and confirm receipt of information being sent.
- 4. When unsecured or unencrypted PHI is out of our control, this is considered a _____.

- 6. In addition to civil fines, use of PHI for personal gain or member harm could result in _____.
- 7. The Office for Civil _____ must be notified of each incident where there has been a breach of member information.
- 8. When leaving your workstation, always remember to _____, or lock your computer or laptop.
- 9. Names, social security numbers, and email addresses are all considered this _____.
- 14. THP's HIPAA Privacy Policies are located on our _____.

Word Bank

- | | | | | | |
|----------|--------|----------|-------|------------|----------|
| Privacy | Rights | Sight | Share | Encryption | Intranet |
| Training | Media | disposed | Sixty | Violation | Faxing |
| Breach | Minor | logoff | jail | PHI | |