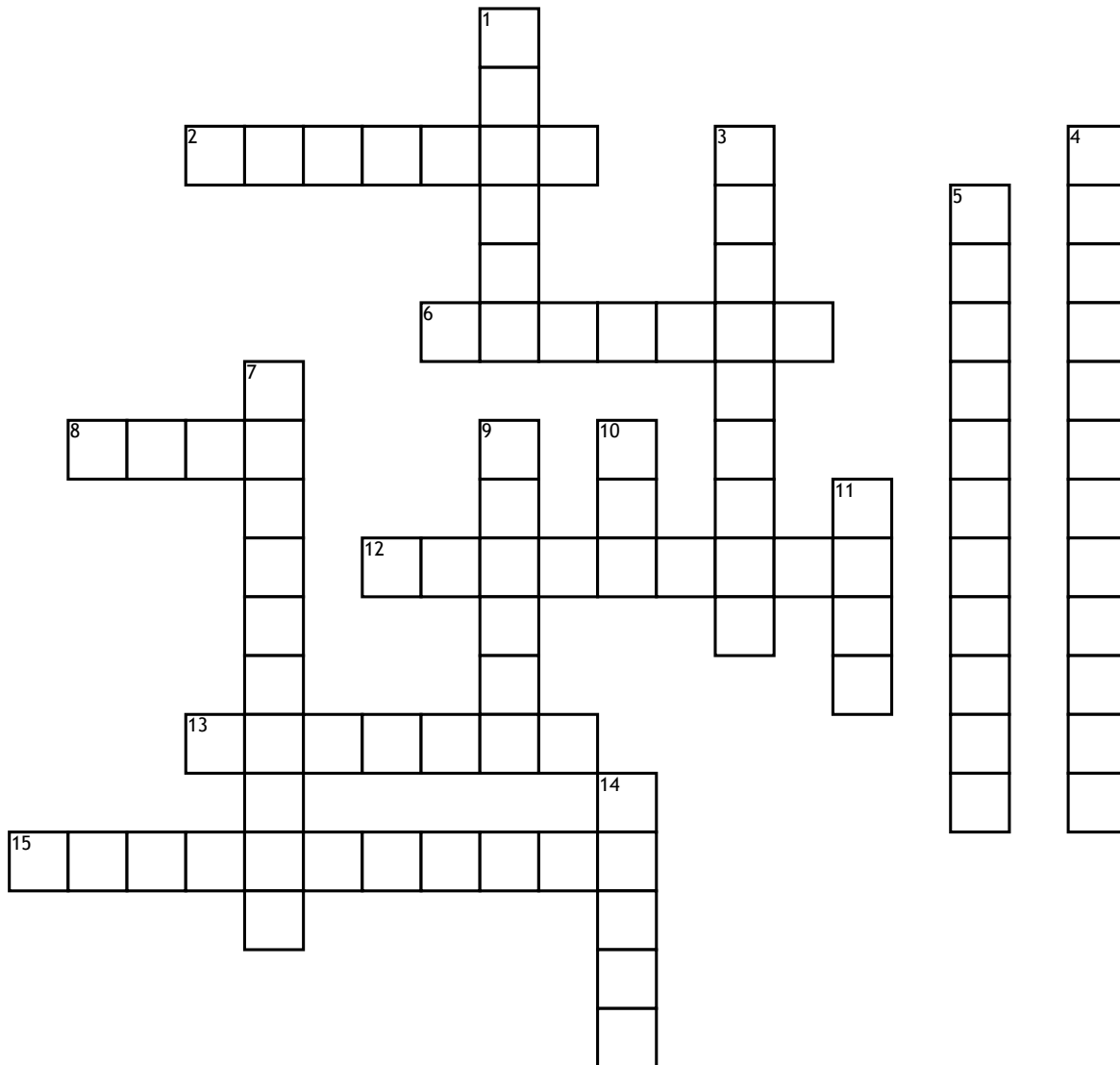


Name: _____

Date: _____

IBCA Vocabulary Test -2



Across

2. Drawings you can add to your documents or presentations.

6. To give reference to the creator and source of the information used in a presentation.

8. To make an exact copy of information in your document.

12. The working of mathematical equations

13. The little boxes on your screen that you click on with your mouse to accomplish a task.

15. A picture showing the relationship of two or more sets of data using a circle.

Down

1. This is where the action is located on your screen, represented by a flashing line.

3. A horizontal strip of buttons near the top of a window.

4. The law that protects the exclusive legal right to reproduce, publish, sell, or distribute the matter and form of something.

5. To work jointly with others or together especially in an intellectual endeavor.

7. The electronic posting of mean-spirited messages about a person.

9. The vertical divisions in a spreadsheet that are named with an alphabetical letter.

10. The main chip that allows computers to do millions of calculations per second.

11. The space at the intersection of a row and column in a spreadsheet

14. A way to present information from a spreadsheet in the form of graphs or tables