

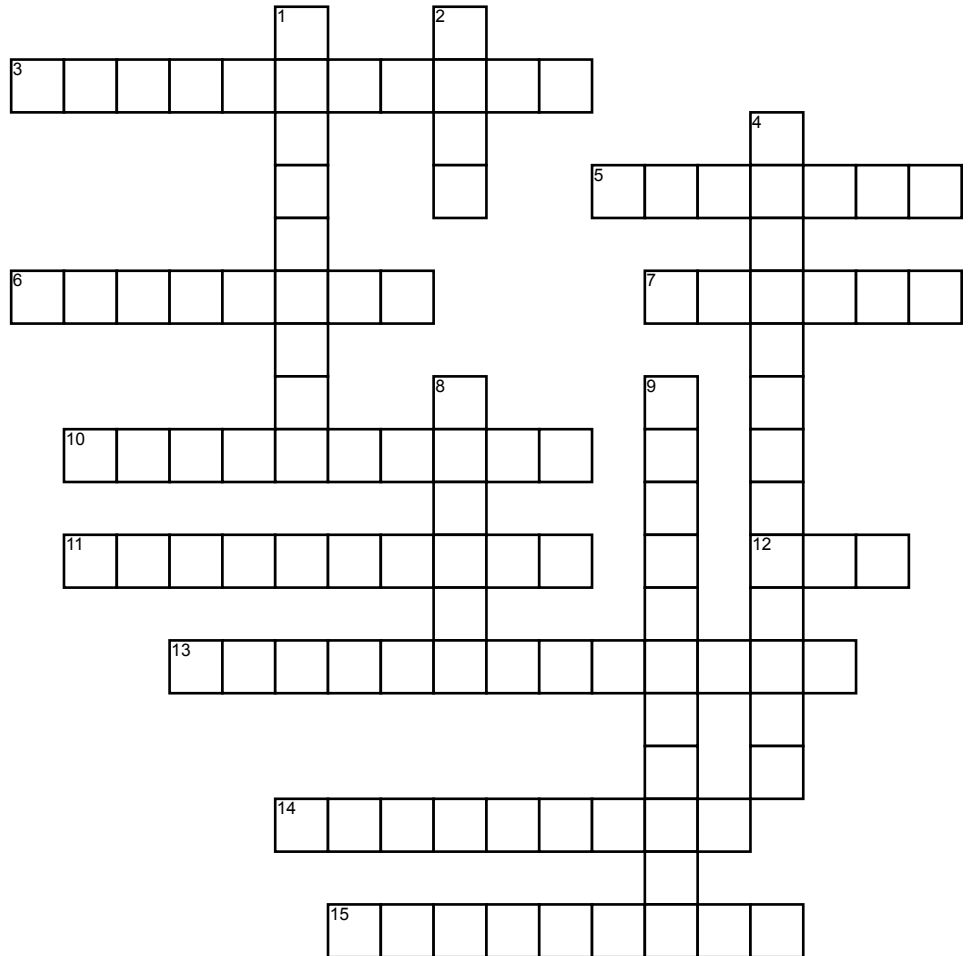
Name: _____

Date: _____

Introduction to Excel

Across

- 3.** the sheet currently displayed in the workbook window
- 5.** displays the cell reference of the active cell
- 6.** A preformatted workbook with many design features and some content
- 7.** a vertical line of cells. columns are identified by a letter or letters.
- 10.** The numbers along the left side of the workbook window that identify the different rows of the worksheet
- 11.** a bar at the top of the Excel window where you can enter or edit cell entries and formulas
- 12.** a horizontal line of cells
- 13.** The letters along the top of the workbook window that identify the different columns of the worksheet
- 14.** the lines that display around the worksheet cells
- 15.** a box with descriptive text about a command and appears when you point to a button on the ribbon



Down

- 1.** a group of cells in a rectangular block
- 2.** the intersection of a column and a row in a worksheet
- 4.** the column and row in which a cell is located
- 8.** This contains buttons that you click to execute commands and it is organized into tabs
- 9.** A grouping of text and numbers in a rectangular grid or table

