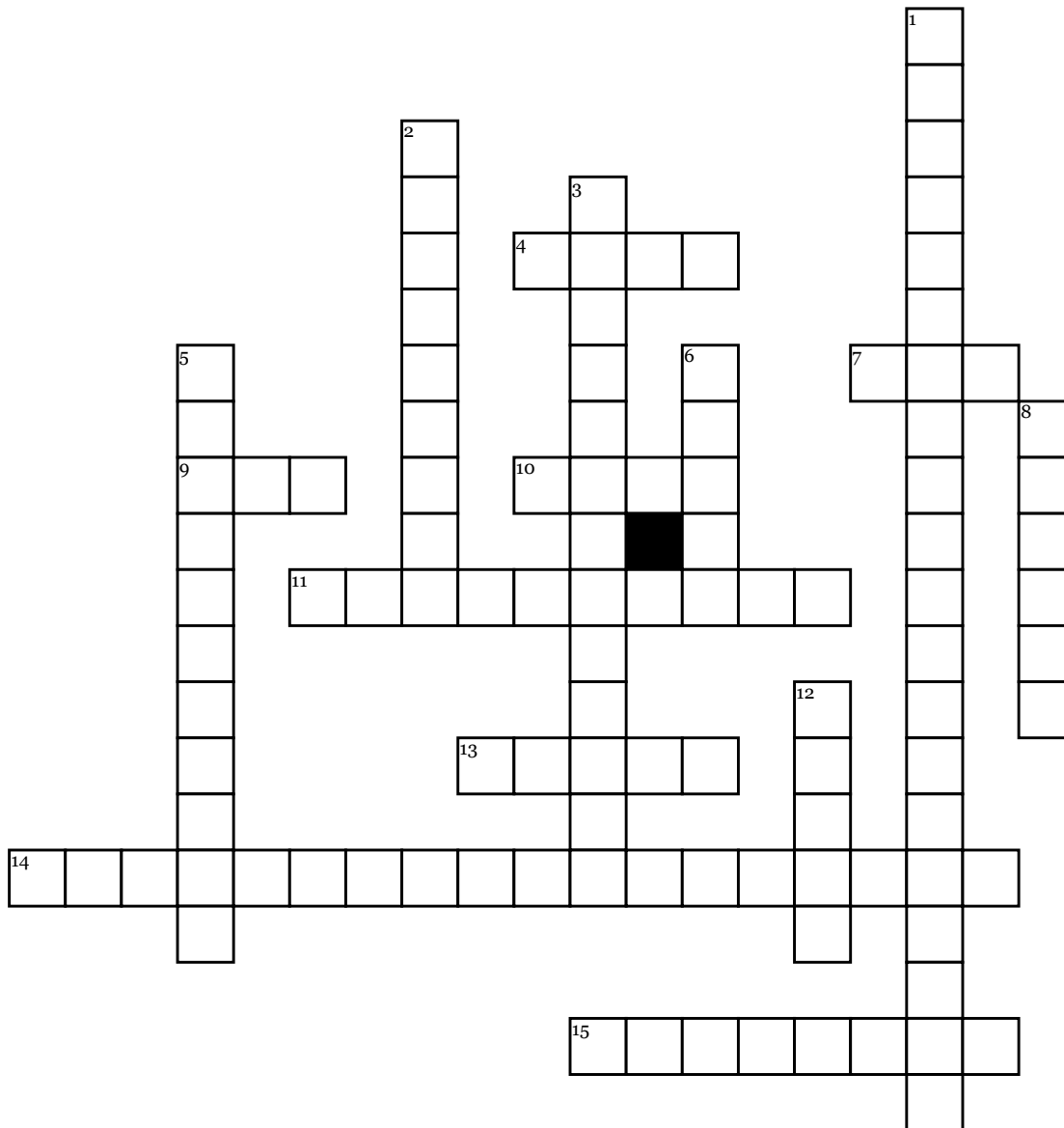


Karlea Jones



Across

- 4.** A group of characters- usually words- that are used as data in a spreadsheet program
- 7.** Returns the largest value in a set of values
- 9.** A horizontal group of cells in a worksheet identified by numbers
- 10.** The space formed by the intersection of a row and a column; the basic unit of a worksheet
- 11.** A selected worksheet cell that is ready for data to be entered

13. Selected group of cells on a worksheet identified by the cell in the upper left corner and the cell in the lower right corner separated by a colon

14. A cell reference that contains both relative and absolute references.

15. A collection of related worksheets

Down

1. A built in command which can be used to perform common mathematical operations such as addition, multiplication and rounding numbers.

2. The workspace made up of columns and rows where data is entered to create an electronic spreadsheet

3. A unique identifier for a cell which is formed by combining the cell's column letter and row number

5. A grid of rows and columns containing numbers, text, and formulas used to perform calculations.

6. Numeric characters that can be used in a calculation

8. A vertical group of cells in a worksheet identified by letters

12. Alphanumeric text that will not be used in calculations