Name: _____   Date: _____

Keyboard Shortcuts in Windows 10 & Common Applications

1. Switch between open apps

2. Paste the selected item

3. Save As

4. Save

5. Select all items in a document or window

6. Copy the selected item

7. Move the cursor to the beginning of the next paragraph

8. Open the Start Menu

9. Move the cursor to the beginning of the previous word

10. Open a new window

11. Move the cursor to the beginning of the next word

12. Select a block of text

13. Open Task Manager

14. Open recently closed tabs (in a web browser)

15. Create a new tab (in a web browser)

16. Move the cursor to the beginning of the previous paragraph

17. Close the active window

18. Cut the selected item

19. Redo an action

20. Undo an action

21. Refresh the active window

22. Take a screenshot of your whole screen and copy it to the clipboard

A. CTRL + ESC

B. Alt + Tab

C. CTRL + N

D. PrtScn

E. CTRL + Shift + Esc

F. F12

G. CTRL + Y

H. CTRL + S

I. CTRL + Right Arrow

J. CTRL + V

K. CTRL + Up Arrow

L. CTRL + X

M. F5

N. CTRL + A

O. CTRL + T

P. CTRL + Down Arrow

Q. CTRL + Z

R. CTRL + Shift + Arrow Key

S. CTRL + W

T. CTRL + Left Arrow

U. CTRL + Shift + T

V. CTRL + C