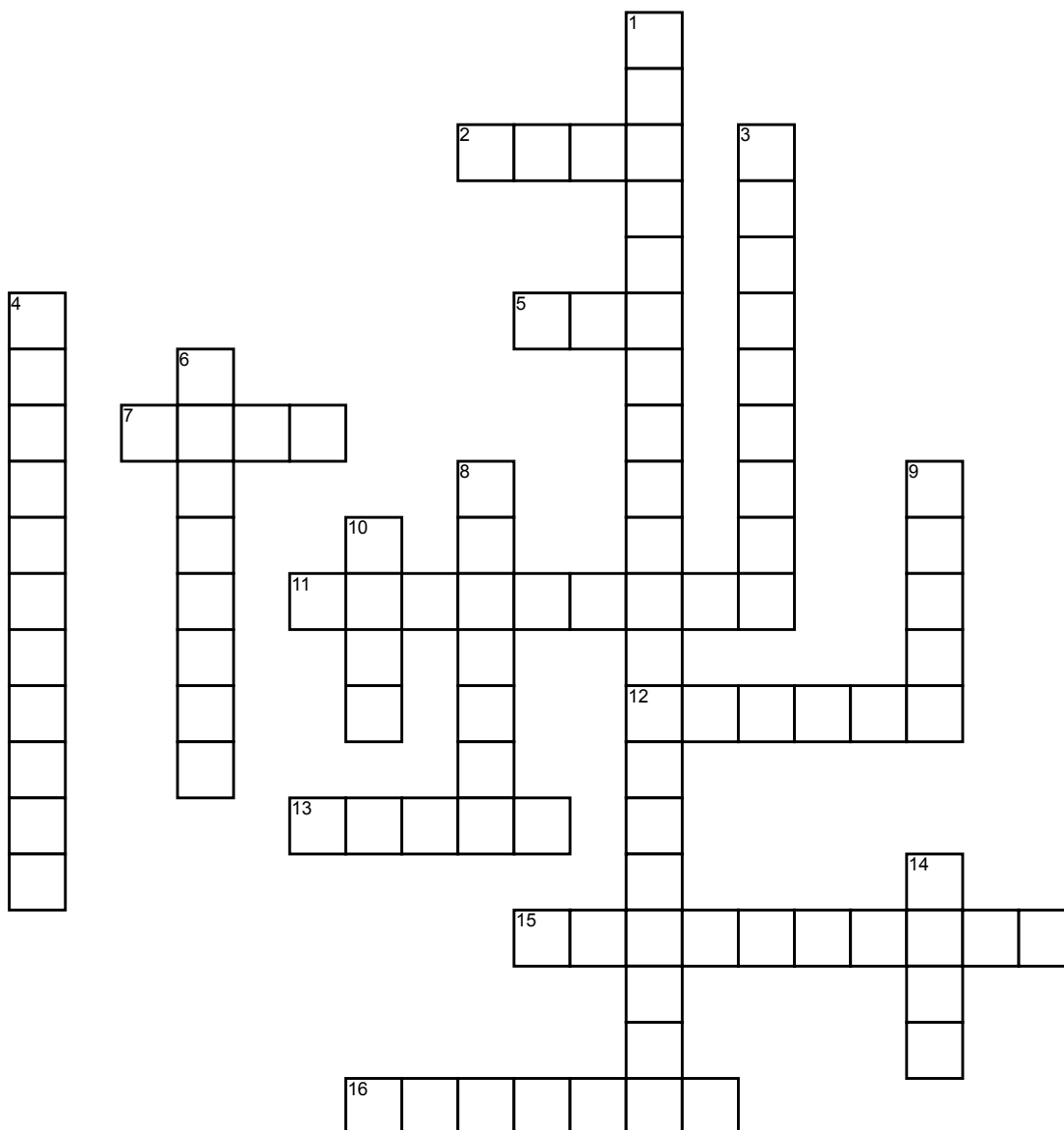


# Krystal's crossword



## **Across**

**2.** To arrange a list of words or numbers in ascending or descending order

**5.** Adds all the numbers in a range of cells

**7.** To arrange a list of words or numbers in ascending or descending order

**11.** A chart that uses points connected by a line to illustrate values in a worksheet

**12.** Keeps selected rows or columns visible on the screen as the rest of the worksheet scrolls

**13.** Alphanumeric text that will not be used in calculations

**15.** A selected worksheet cell that is ready for data entry

**16.** A number or cell reference used in a formula

## **Down**

**1.** A built-in command which can be used to perform common mathematical operations such as addition, multiplication, and rounding numbers

**3.** the position of data within a cell

**4.** A grid of rows and columns containing numbers, text, and formulas used to perform calculations

**6.** A collection of related worksheets

**8.** returns the average (arithmetic means) of its arguments

**9.** Numeric characters that can be used in a calculation

**10.** To copy a cell's content's and/or formatting into an adjacent cell or range

**14.** A group of characters- usually words- that are used as data in a spreadsheet program