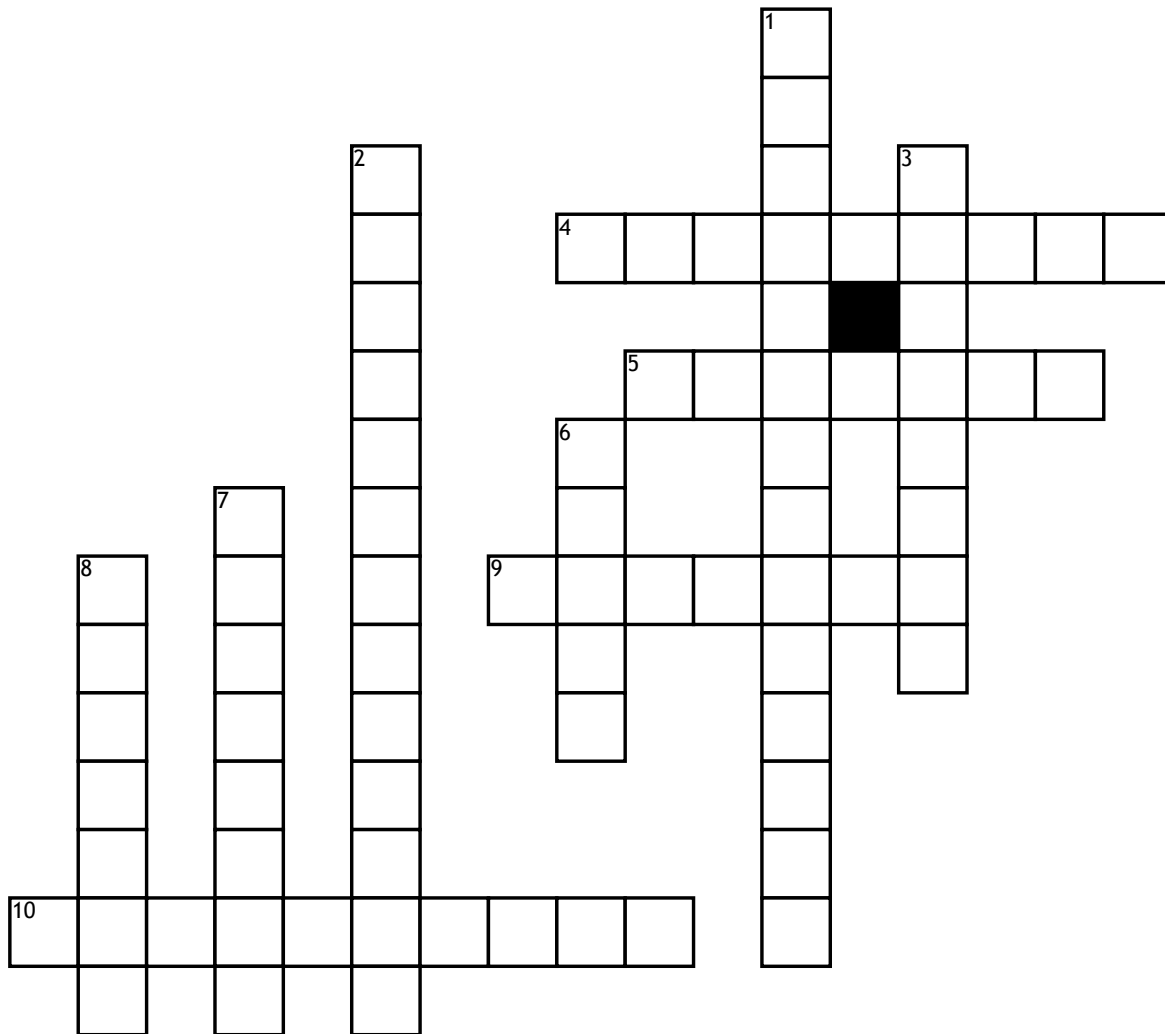


# Lesson 7 Vocabulary Terms



## Across

4. A sentence or other text displayed within a box on the page for emphasis.
5. A symbol that enables most of the languages in the world to be symbolized with a special character identification.
9. An invisible, formatted box in which you can insert and position text and graphic objects.
10. Built-in text that display lightly behind the document's main text conveying the sensitivity of the document.

## Down

1. Built-in reusable content such as text, graphics, and object that can be easily managed and inserted as a quick format.

2. A set of predefined formatting options that includes theme colors, fonts, and effects.
3. Text entries that are inserted automatically when you type a specific set of characters.
6. A placeholder where Word inserts content into a document.
7. A feature that allows a user to set a specific font and size.
8. A large initial letter that drops down two or more lines at the begging of a paragraph to indicate that a new block of information is beginning.