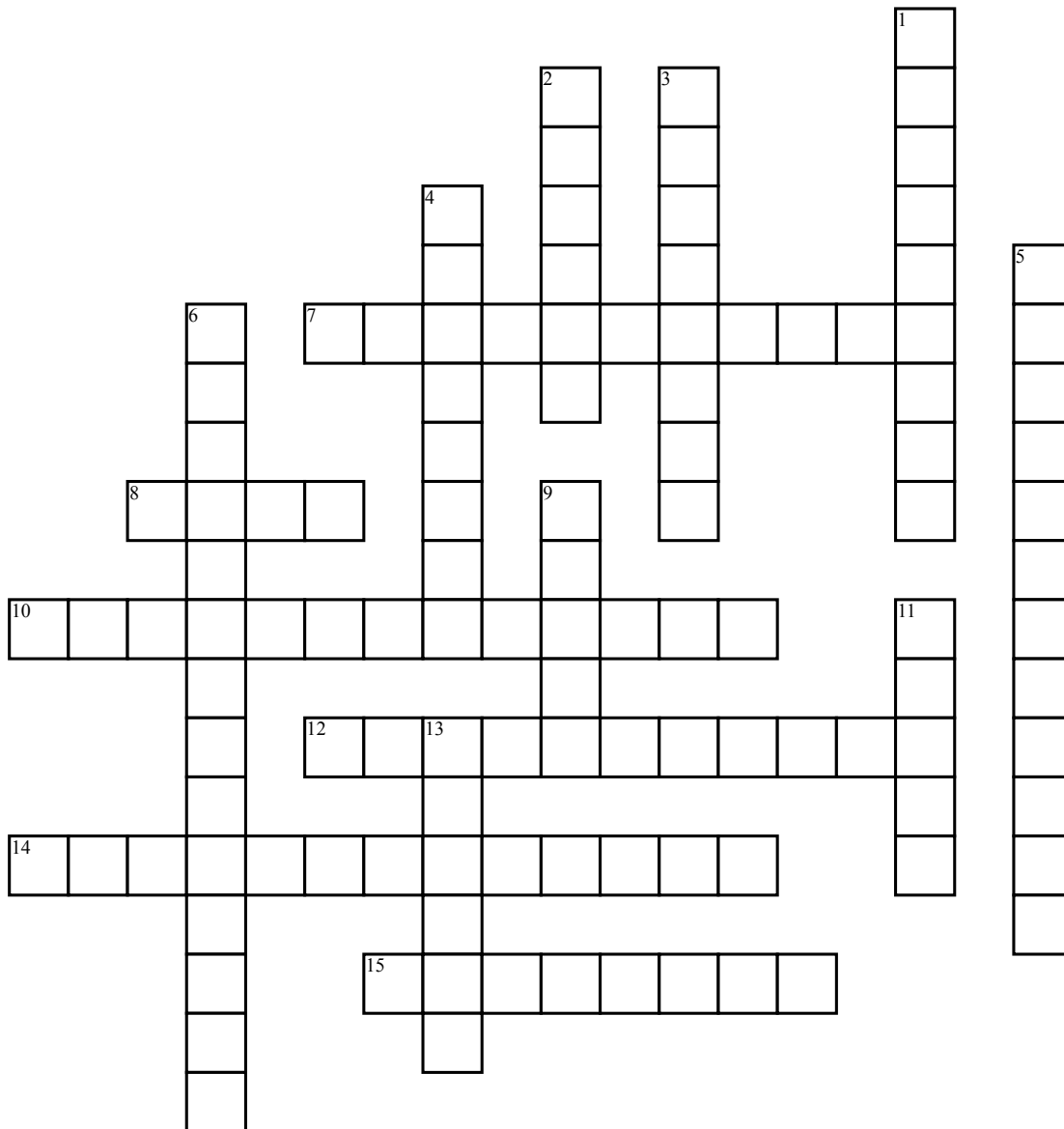


# MS Word Exercise 1 - Quiz



## Across

7. A wheel on some mouse devices used to navigate through a document  
 8. A list of commands or choices  
 10. A group of software programs sold in a unit  
 12. The file currently open and active.  
 14. The ability to work with another program or hardware device.

15. A smooth, cushioned surface on which you slide a mouse

## Down

1. Text or graphics set up to provide a direct connection with a destination location  
 2. To page through a document in order to view some part of its contents  
 3. Programs that provide the instructions for a computer  
 4. Computers, printers, and other devices

5. Marker on the computer screen that shows you where the next mouse action will take place  
 6. The flashing vertical line that indicates where the next action will occur  
 9. A device that allows you to select items on-screen  
 11. A mouse pointer shape resembling the uppercase letter I  
 13. A screen element that displays buttons for accessing Office features and commands