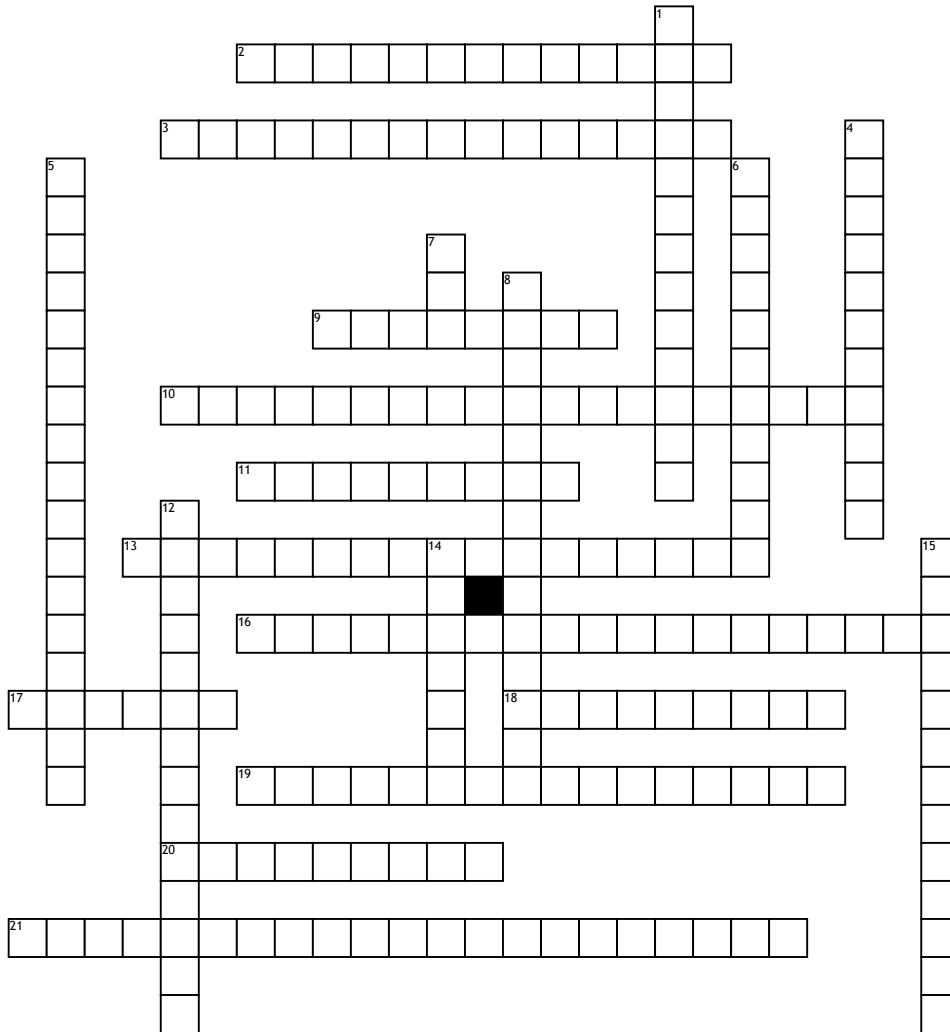


Name: _____ Date: _____ Period: _____

Payroll Management



Across

- 2. transferring money in a bank account electrically
- 3. summarizes gross pay
- 9. what do you call a graded scale of wages or salaries
- 10. where can you reconcile cashed payroll checks
- 11. what determines your hourly pay
- 13. higher status on the pay scale
- 16. report provides gross, taxable, state, FICA and Medicare wages in summary and in detail by employee.
- 17. most businesses pay their employees

- 18. how many hours a week do you have to work to be paid overtime
- 19. system determines tax withholdings and rate based deductions/benefits
- 20. guaranteed a certain dollar amount per paycheck
- 21. what is the final part of a payroll

Down

- 1. managing payroll records and distributing paychecks is
- 4. who is responsible for making federal and state payments to the employees bank account

- 5. where do you go to print/preview/save various reports on the Payroll.
- 6. taxes based on wages and income
- 7. can employers double your hourly rate if you work holidays
- 8. employees are shown how they got their paycheck through an...
- 12. maintain employee information through what
- 14. a financial record of employee compensation
- 15. document used to track an employees history

Word Bank

- | | | | |
|---------------------|----------------------|-----------------------|--------------------------|
| pay scale | time consuming | payroll record | tax records and payments |
| yes | the business | salaried positions | salary pay |
| calculate payroll | check reconciliation | earnings report | direct deposit |
| payroll report menu | payroll | over forty | weekly |
| positions | payroll systems | employee wage summary | income taxes |
| payroll register | | | |