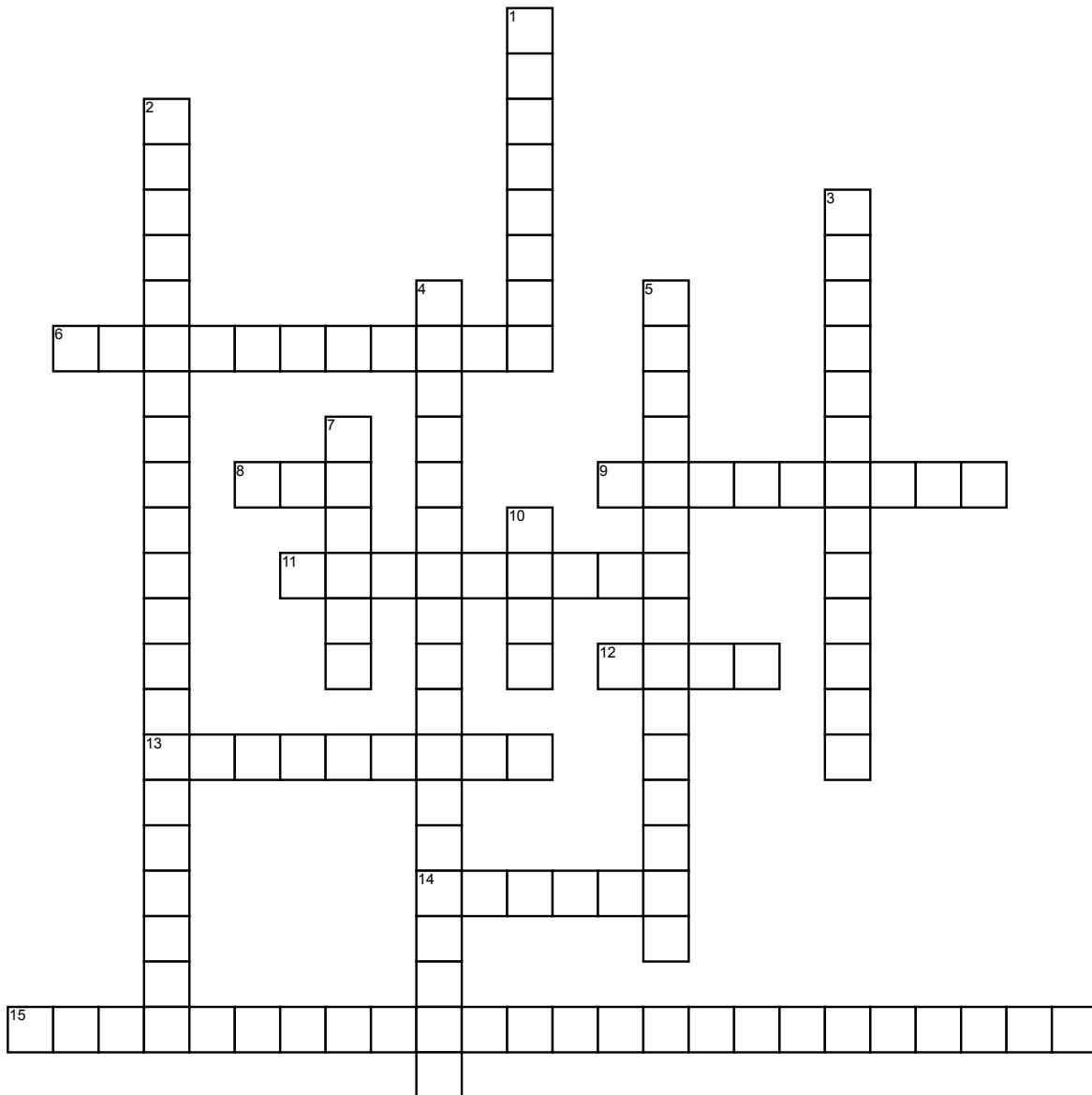


Name: \_\_\_\_\_

# SACAA's Ethics Handbook



## **Across**

6. \_\_\_\_\_ includes employment with outside organisations; the operation of one's own business
8. The \_\_\_\_\_ may take such steps as he or she considers necessary to ensure a fair, unbiased, and proper exercise of the functions of such person in terms of the Act.
9. Civil Aviation Act (CAA) prescribes that employees must declare, annually or within 7 days when such interest arises which poses any possible conflict of interest, to the Director of Civil Aviation (DCA).
11. The SACAA \_\_\_\_\_ to very high ethical standards that frowns on Fraud, Bribery and Corruption.

12. The organisational performance is also dependent on how SACAA employees apply the \_\_\_\_\_.
13. Maintain high ethical standards and approach issues professionally with integrity, without any bias and in a transparent manner that engenders trust amongst all our stakeholders
14. \_\_\_\_\_ can be defined as moral principles that govern a person's behaviour or the conducting of an activity.
15. The Fraud and Ethics Hotline email address.

## **Down**

1. Describes SACAA's values, provides details of the independent facility to anonymously report Fraud, Corruption, Conflict of Interest, and unethical conduct
2. Web address.

3. Working together to achieve mutually beneficial goals.
4. \_\_\_\_\_ can lead to biased decision making, unfairness and erosion of trust and confidence
5. \_\_\_\_\_ is a cornerstone of how SACAA employees are always to conduct themselves.
7. At SACAA, as employees of SACAA we strongly believe that ethics and \_\_\_\_\_ should be at heart of how we conduct business.
10. \_\_\_\_\_ must be declared and registered within 7 days at the Office of the Company Secretary.