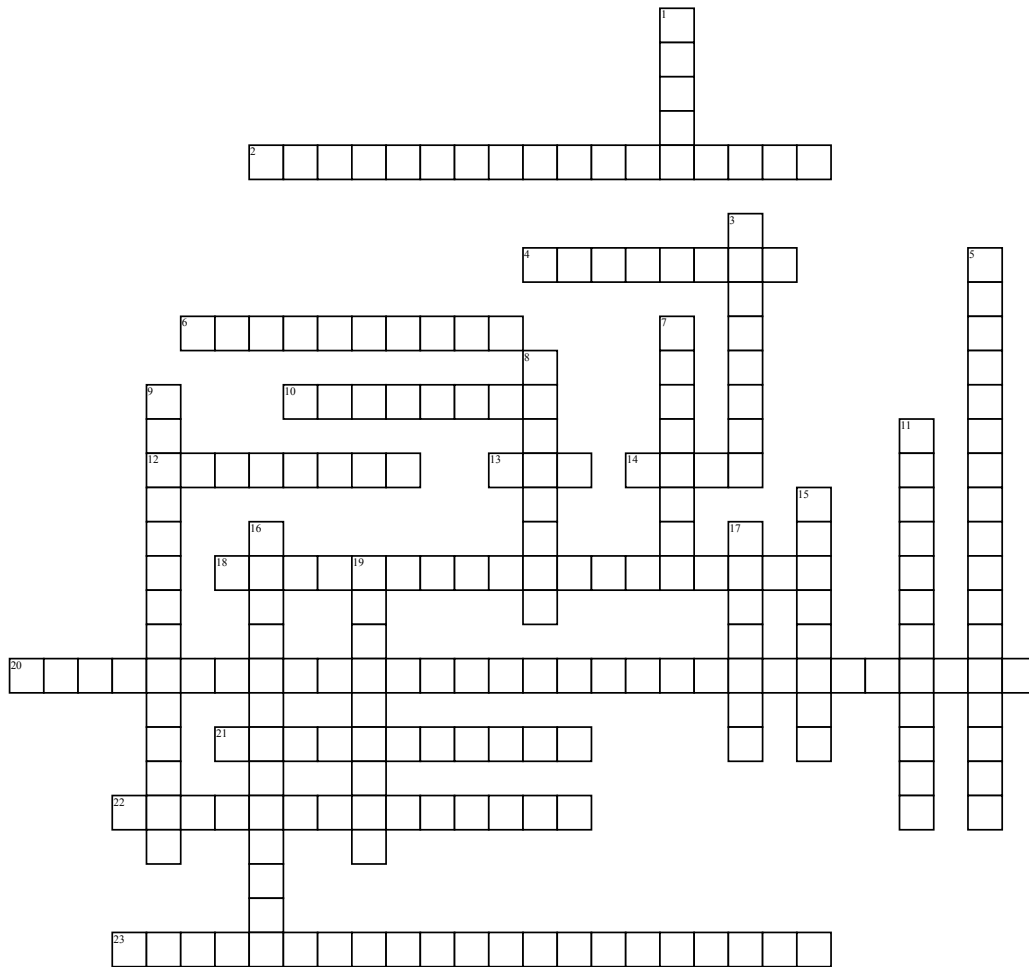


Unit 3 and 4 Study Guide



Across

- 2. The prospect for the future of a job or career
- 4. The computer network system through which information can be shared on the World Wide Web
- 6. To give up something to resolve conflict
- 10. To look at closely and judge
- 12. A computerized career information delivery system
- 13. (Occupational Outlook Handbook) a book used for researching the most common careers in the United States
- 14. The course of actions one decides to take at the end of the decision-making process

- 18. Jobs or careers belonging to the same group on the basis of similar knowledge and skills
- 20. The instructional background and skills needed to qualify for employment
- 21. Jobs requiring less than 35-40 hours a week, depending on the employer
- 22. The jobs that beginners start with to train them for higher level jobs
- 23. The steps one takes to make the best decisions

Down

- 1. Occupational Information Network compiled by the United States Department of Labor

- 3. The choice between two or more possibilities
- 5. The environment of the workplace
- 7. Clash of ideals or values
- 8. Anything a person has or uses to reach a goal
- 9. A special skill, knowledge, or ability that enables a person to perform a particular job
- 11. Doing a job without pay to gain experience
- 15. To find out more by reading and talking to people
- 16. Jobs that last for a limited period of time
- 17. A task one is expected to perform on the job
- 19. A decision or plan that can be changed

Word Bank

Desision	Job Duty	Conflict	Volunteering
Compromise	Evaluate	Related occupations	Part-Time Job
Resource	Internet	Research	Education/Training Requirements
Entry-Level Jobs	OOH	Plan	Qualifications
Working Conditions	ArkOscar	Employment Outlook	Decision Making Process
Temporary Jobs	O*Net	Tentative	