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## Unit 6-LeeAnne Booth

## Across

3. The person who hires someone to do a job 4. The amount of a paycheck after the deductions are taken out
4. Amount of money taken from an employee's gross pay for taxes, insurance, Social
Security, and other benefits
5. A resource that involves communicating information with others
6. Any information about possible job openings
7. Treating someone unfairly because of his or her race, religion, or sex
8. Fixed amount of money earned, regardless of hours worked
9. Being on time for work

## Down

1. To eliminate unwanted applicants
2. A person applying for a job
3. The tool employers use to find out basic information about job applicants

4. Extras provided by employers (other than wages)
5. Rules of behavior in the workplace
6. A short, written description of an applicant's personal data, education, and experience related to a job
7. The total amount of an employee's earnings before deductions are taken out
