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## Unit 6: Employment Skills

## Across

2. a short, written description of an applicant's personal data, education, and experience related to the job
3. a person who will give a favorable report of a job application to the employer
4. any information about possible job openings.
5. extras provided by employers (other than wages)
6. a person applying for a job

7. a person who works with you Down
8. being on time for work
9. fixed amount of money earned, regardless of hours worked.
10. the total amount of an employees earnings before deductions are taken out
11. payment for work, usually figured by the hour.
12. amount of money taken from an employee's gross pay for taxes, insurance, Social Security, and other benefits.
13. the amount of a paycheck after deductions are taken out.
