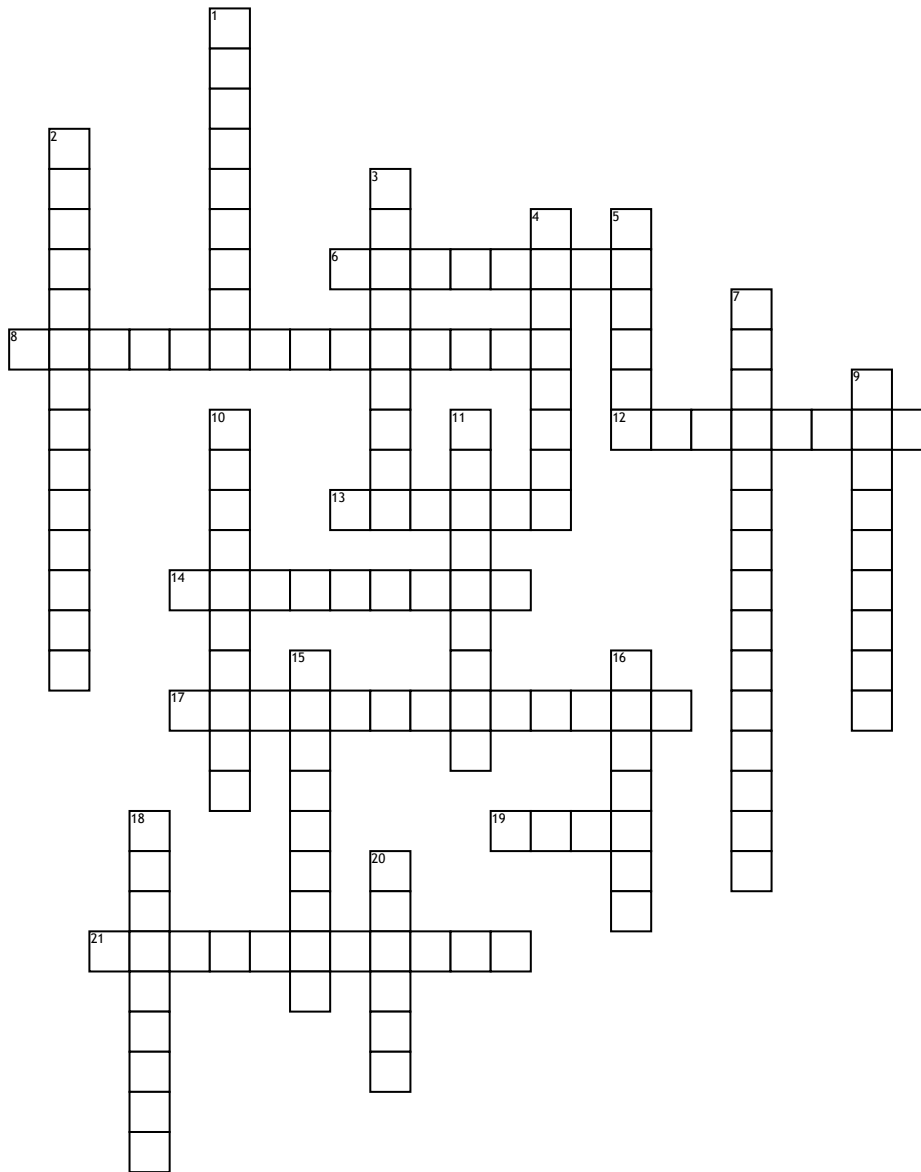


Name: _____

Date: _____

Unit 6 Vocab



Across

6. a person who works with you
 8. notices that employers put in the classified section of the newspaper describing their job openings
 12. the person who hires someone to do a job
 13. amount of a paycheck after the deductions are taken out
 14. rules of behavior in the workplace
 17. treating someone unfairly because of his or her race, religion, or sex
 19. payment for work, usually figured by the hour
 21. being on time for work

Down

1. a formal meeting between an employer and job applicant about a job opening
 2. extras provided by employers (other than wages)
 3. an action or series of actions determined by an employer for a specific process
 4. the total amount of an employee's earnings before deductions are taken out
 5. a short, written description of an applicant's personal data, education, and experience related to a job
 7. the tool employers use to find out basic information about job applicants

9. a person who will give a favorable report of a job applicant to the employer
 10. a resource that involves communicating information with others
 11. a person applying for a job
 15. to eliminate unwanted applicants
 16. any information about possible job openings
 18. amount of money taken from an employee's gross pay for taxes, insurance, Social Security, and other benefits
 20. fixed amount of money earned, regardless of hours worked