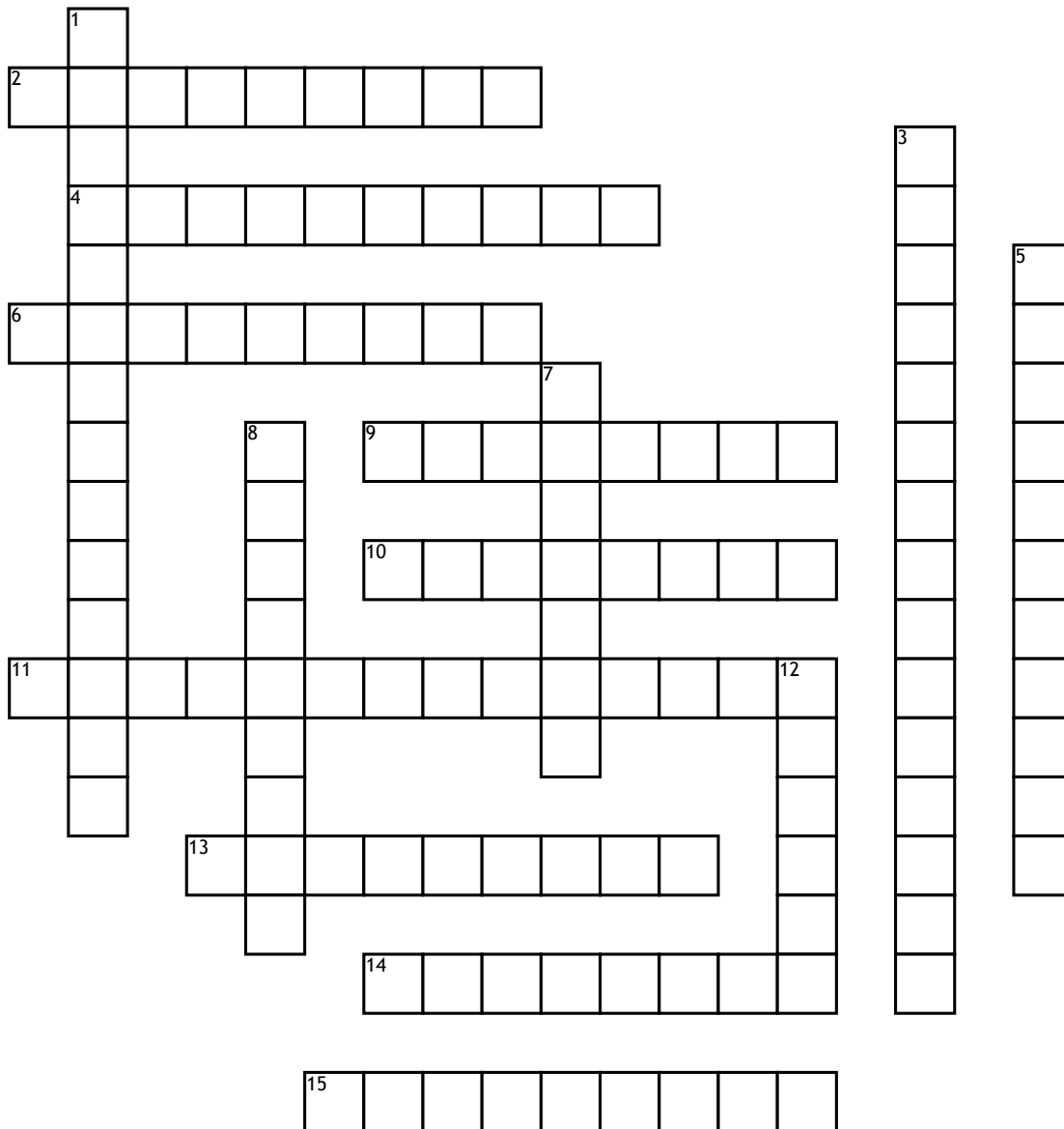


# Unit 6 Vocabulary



**Across**

- 2. an action or series of actions determined by an employer for a specific process
- 4. a resource that involves communicating information with others
- 6. a person who will give a favorable report of a job applicant to the employer
- 9. a person who works with you
- 10. the person who hires someone to do a job

- 11. the person who hires someone unfairly because of his or her race, religion, or sex
- 13. amount of money taken from an employee's gross pay for taxes, insurance, Social Security, and other benefits
- 14. the total amount of an employee's earning before deductions are taken out
- 15. a person applying for a job

**Down**

- 1. extra provided by employers (other than wages)

- 3. the tool employers use to find basic information about job applicants

- 5. being on time for work
- 7. any information about possible job openings
- 8. a formal meeting between an employer and job applicant about a job opening
- 12. the amount of a paycheck after the deductions are taken out