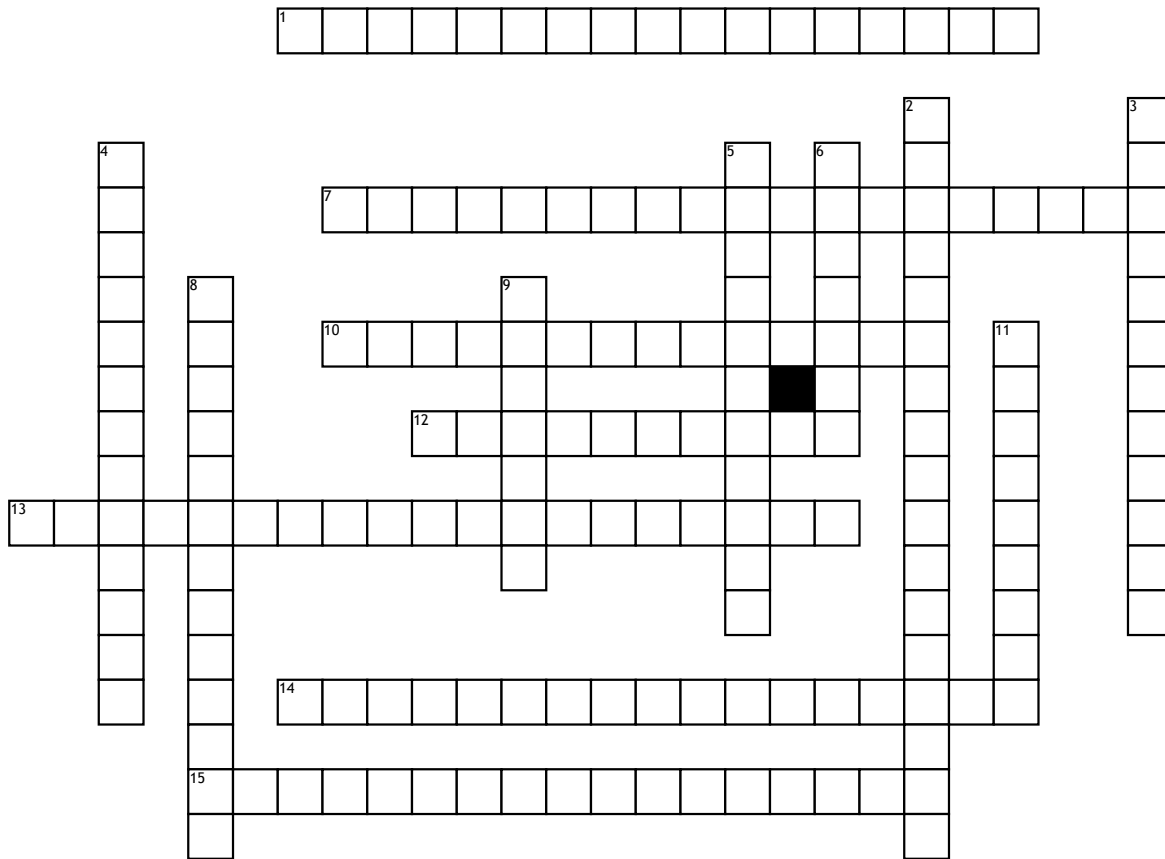


# Vocabulary #165-180



## Across

1. health and insurance plan benefits payable to women workers absent because of childbirth pregnancy and  
 7. a type of letter that should be written to the employer when planning to leave a job  
 10. a certain period of time during which permission is granted by the boss for an employee to be absent from the job  
 12. the surname a woman uses from birth; may be changed upon marriage

13. a letter sent to establish contact with an employer that will lead to a job interview  
 14. the ability to work with machines and/or tools  
 15. a letter which tells about the applicant, describing qualities, performances, etc. written by someone other than the applicant

## Down

2. a person who is receiving on-the-job training as manager  
 3. company that makes products

4. a person's legal situation in terms of marriage; person may be single, married, separated, divorced, or widowed  
 5. the branch of government that makes the laws  
 6. a legal paper issued by the government giving permission to do something  
 8. things that you hope to achieve years from now  
 9. written or printed clearly; easy to read  
 11. something that is a drawback or a disadvantage