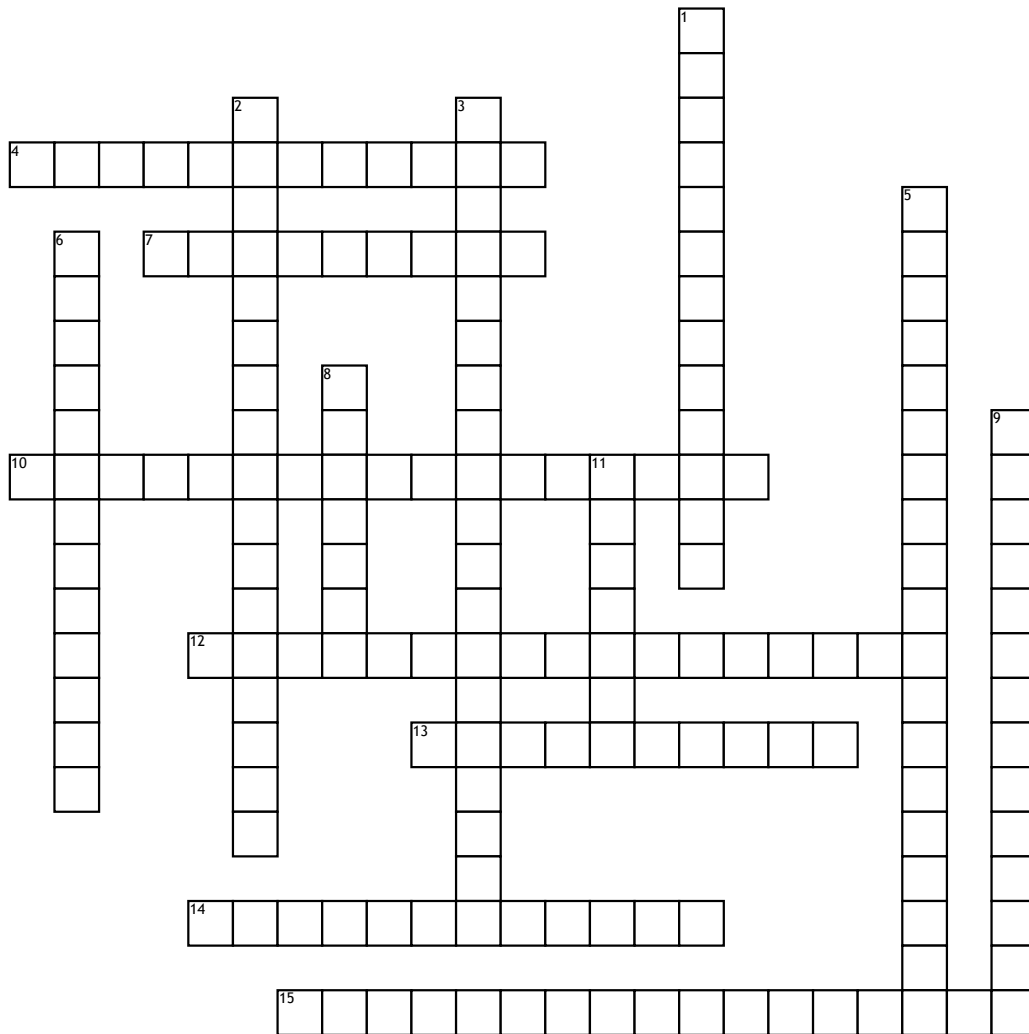


# Vocabulary Words: #165 - #180 Puzzle



**Across**

- 4. A company that makes products
- 7. Something that is a drawback or a disadvantage
- 10. The ability to work with machines and/or tools
- 12. Health and insurance plan benefits payable to women workers absent because of pregnancy and childbirth
- 13. The surname a woman uses from birth; maybe changed upon marriage
- 14. A type of test that requires you to pair one set of facts with other set of facts

- 15. A letter which tells about the applicant, describing qualities, performances, etc. Written by someone other than applicant

**Down**

- 1. A person's legal situation in terms of marriage; a person may be single, married, separated, divorced, or widowed
- 2. A person who is receiving on-the-job training as a manager
- 3. A letter to establish contact with an employer that will lead to a job interview

- 5. A type of letter that should be written to an employer when planning to leave a job
- 6. Things that you hope to achieve years from now
- 8. A legal paper issued by the government giving permission to do something
- 9. A certain period of time during which permission is granted by the boss for an employee to be absent from the job
- 11. Written or printed clearly; easy to read

**Word Bank**

- |                     |                       |                       |                  |
|---------------------|-----------------------|-----------------------|------------------|
| long term goals     | maternity benefits    | marital status        | license          |
| mechanical ability  | letter of resignation | manufacturer          | maiden name      |
| liability           | matching test         | management trainee    | leave of absence |
| letter of reference | legible               | letter of application |                  |